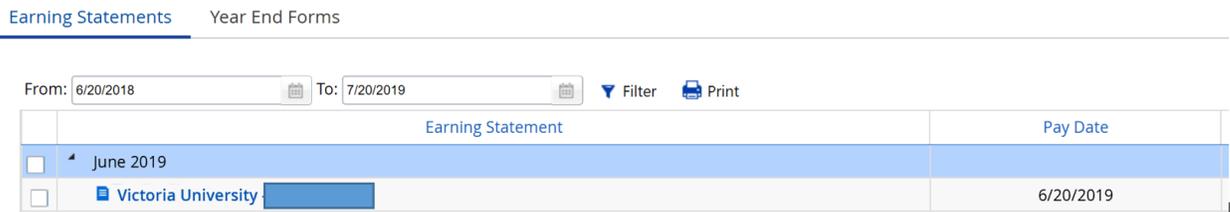


## Viewing your Earnings Statement

When you log into Dayforce, there will be a top navigation that will display as below:



1. Click on the Earnings image which will look like
2. The following page will open and display the month and year for the earning statement:



3. Click on the "Victoria University" link and your earning statement will open in a new page



4. You can print your earning statement by clicking the \_\_\_\_\_ button in the top right hand corner.