

Mechanical Room – Workplace Inspection Checklist

Date:		Inspected By:	
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JHSC Inspection

Management Inspection

MECHANICAL ROOM SAFETY CHECKLIST		YES	NO	N/A
1.	Is there adequate ventilation where flammable liquids are stored or dispersed?			
2.	Are workers wearing their personal protective equipment?			
3.	Are halls and stairwells kept free from clutter and materials (i.e. furniture and recycling material)?			
4.	Are pre-operational inspections being done on the required equipment?			
5.	Is the maintenance schedule being met as required?			
6.	Are equipment problems being corrected in a reasonable amount of time?			
7.	Are MSDS's readily available?			
8.	Are all bottles containing chemicals labeled with WHMIS workplace labels?			
9.	Are eyewash stations clean and filled with clean water?			
10.	Are all lighting fixtures in good working order?			

Please provide a description below for any items where "No" has been indicated.

Item Number	Risk Level (H)igh (M)edium(L)ow	Repeat Item Yes, No	Identified Hazard & Recommended Action	Assigned Individual	Action Taken	Completion Date

Supervisor: _____

Date: _____

Inspector: _____

Date: _____