



**EMMANUEL COLLEGE**  
OF VICTORIA UNIVERSITY IN  
THE UNIVERSITY OF TORONTO

## **2019-2020 STUDENT HANDBOOK**



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# PROGRAM INFORMATION

## GENERAL INFORMATION

### Credit Study

According to the Association of Theological Schools (ATS), basic degrees are professional degrees at the graduate level (within the University of Toronto, basic degrees are categorised as second entry undergraduate degrees). Entry to basic degree programs requires a baccalaureate degree, but no specialist background in theology. Graduate degrees, with the exception of the MA in Theological Studies, are post-graduate degrees and an MDiv, MA or MTS degree is required for admission. Application may be made for admission to the MA program on the basis of a baccalaureate degree.

The basic degree programs are open to persons preparing for ordained ministry and other forms of service in The United Church of Canada, other denominations, or other religious traditions who wish to pursue theological study at the post-baccalaureate level. The College adheres to the rule of the Association of Theological Schools and the Toronto School of Theology that the number of non-baccalaureate students registered by a college in its MDiv or MPS degree programs may not exceed 15 percent of the enrolments. Only in exceptional situations are persons admitted who do not have the prerequisite undergraduate degree.

### Non-Credit Study

Persons wishing to audit an Emmanuel basic degree course must have the permission of both the instructor and the college. Priority may be given to those with prior education formation in the course topic.

Course instruction and readings are in English. Auditors must meet the minimum English language competency standard.

Courses that are audited will, under no circumstance, be assigned a grade; neither will they be considered for credit. Instructors will not mark written work for auditors. Auditors are expected to prepare for classes. Guidelines for participating in class exercises and discussions are to be established in consultation with the instructor.

For those currently enrolled in the Toronto School of Theology, the fee for auditing will vary. At Emmanuel College, the audit fee is waived for full-time (a minimum of 3.5 credit courses per fall/winter; and a minimum of 2.0 per summer) TST students. Part-time students will be charged the full audit amount. Please refer to our audit webpage for further details:

<http://www.emmanuel.utoronto.ca/students/audit.htm>

We regret that the audit fee cannot be waived for University of Toronto students.

Registration to audit a course is not done through ACORN, and course audits are **not** recorded on student transcripts at Emmanuel College. Copies of executed audit forms are appended to transcripts to signify that auditing has taken place.

## **Course Numbering**

The first two digits of the course number indicate the college offering the course. The third letter indicates the program area (biblical, historical, pastoral and theological studies) within which the course falls. For an interdisciplinary course, the third letter of the course identifier is J.

Basic degree courses are numbered in the 1000 through 3000 range. 1000-level courses are introductory or foundational. 2000-level courses are general or survey courses that do not normally have prerequisites. 3000-level courses are specialized courses for which prerequisites are normally required.

## **Course Selection**

### **Basic Degree Students**

The following points should be observed with respect to course selection:

- Students are strongly encouraged to follow courses in the recommended sequence. Foundational courses earlier in the sequence help to prepare you for 3000-level specialized courses in the sequence.
- Required courses in any basic degree program must be taken at Emmanuel College. Course substitutions for required courses, unless they are explicitly indicated on the degree program course checklist, require prior approval of the Basic Degree Committee. Students seeking permission for such substitutions must submit a written request along with the course syllabus to the Basic Degree Committee in care of the Registrar.
- Basic Degree Committee approval is required for courses taken outside of TST under Letter of Permission.

## **Course Weight**

The eighth digit of the course code (the first letter after the number) indicates the weight of the course. Within TST a course is normally worth 0.5 credits and spans one session. Such courses are referred to as “half” courses and are designated within the course coding as “H”. Some courses have a weighting of 1.0 credit. Such courses are designated as “Y” courses. “Y” courses can be offered within one session or can span the Fall and Winter sessions.

## BASIC DEGREE PROGRAMS

### Glossary of General Terms

MDiv	=	Master of Divinity
MPS	=	Master of Pastoral Studies
MSMus	=	Master of Sacred Music
MTS	=	Master of Theological Studies

**Colloquium:** normally a Wednesday afternoon event or workshop on a topic of relevance to contemporary contexts of theological education and ministry, aimed at curricular goals of enriching College community life, and deepening theological integration, spiritual and vocational formation. One colloquium must be attended for every 10 courses of your program. It is expected that students attending a colloquium will remain for the full session to meet the colloquium requirements. At least one such opportunity will be provided each fall or winter session. Prerequisites: none.

**Elective (Designated):** Electives that must be taken in a particular department, subject or area, as indicated by the requirements of each program. These may be taken at Emmanuel or another TST college as specified by the degree program. *See the Guide to Designated Electives.*

**Elective (Open):** Electives in any department taken at Emmanuel or another TST college that count toward the completion of the degree program.

**Levels I, II and III:** refer to the groupings of courses in all programs, arranged to achieve a particular sequencing of courses within the curriculum.

**Orientation:** mandatory participation in Emmanuel College's Orientation for all entering students in support of the curricular goals of spiritual and vocational formation, community life and engagement with various contexts of ministry.

**Practicum with Integrative Project:** (MSMus) supervised music ministry in a congregational setting, to be taken in the final year of study, including a summative project or paper aimed at the integration of study, reflection, learning and practice. The student will arrange for the congregational setting in collaboration with the Director of the MSMus program. Prerequisite: permission of the Director.

**Prerequisite:** a course which one must complete before taking a subsequent course. Exemptions from prerequisites are permitted only upon permission of the instructor, on a case-by-case basis, for reasons of prior study or experience.

**Supervised Pastoral Education (SPE):** a year-long or summer-intensive program. SPE is education for ministry under the auspices of the Canadian Association for Spiritual Care (CASC).

**Testamur:** a certification by Emmanuel College that the candidate for the Order of Ministry has completed the course of studies as prescribed by the General Council of The United Church of Canada.

**Thesis:** (MDiv, MTS) a summative research paper in the final level of the program on a topic chosen by a student in consultation with a supervisor (please refer to the MDiv or MTS thesis guidelines).



## **Master of Divinity**

### **Purpose**

The Master of Divinity (MDiv) program is intended to equip persons for ordained ministry in The United Church of Canada and other denominations, as well as other forms of ministry such as pastoral care, pastoral counselling, careers in the non-profit sector, Christian education and chaplaincy. This program may also lead to graduate study, and therefore, MDiv students have the option of writing a thesis.

### **Learning Outcomes**

Upon completion of the Master of Divinity program will be able to demonstrate:

1. Knowledge of Christian scripture, history, ethics, and theology (systematic, constructive, contextual, and pastoral) that is substantial and relevant for particular diverse ministries.
2. Comprehension of intercultural and contextual issues bearing upon ministry and leadership in diverse communities.
3. Formation and clarity of vocation in relation to appropriate church bodies or religious institutions
4. Skills, gifts and practices of ministry appropriate for leadership in communities of faith.

## ***Master of Divinity: Schedule Template***

### **Summary**

10 courses in each of Levels I, II and III, for a total of 30 credits, with required Emmanuel College Core Courses, Electives and additional requirements in each Level. Electives may be used to develop professional or academic specialization in particular areas. The degree may be completed purely on a part-time basis, and up to 8 years are allowed for completion.

### **Preparation & Orientation**

Preparatory work and entrance Orientation event are required for all entering students.

<u><b>Level I</b></u>	<u><b>Level II</b></u>	<u><b>Level III</b></u>
EMB 1003H Old Testament I ____H 1010H History of Christianity I EMP 1021H Leading Congregations EMP 1101H Worship I EMT 1101H Theology I <sup>1</sup> EMP 1301H Homiletics I <sup>1</sup> EMP 1431H Education & Faith Formation EMB1501H New Testament I EMB 1506H New Testament II EMP 2160H Context & Ministry	EMB 2004H Old Testament II <sup>1</sup> Or EMB 2005H Old Testament III <sup>1</sup> ____H 2010H History of Christianity II <sup>1</sup> EMP 2861H Songs of the Church <sup>1</sup> EMT 2902H Christian Ethics in Context <sup>1</sup> Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated)	EMF 3020Y Contextual Education and Ministry Integration <sup>2</sup> Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) EMF 3020Y Contextual Education and Ministry Integration <sup>2</sup> Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated)
Colloquium I <sup>3</sup>	Colloquium II <sup>3</sup>	Colloquium III <sup>3</sup>

<sup>1</sup> Prerequisite(s) required, or permission of the instructor; see course descriptions and Glossary for specific requirements.

<sup>2</sup> Course to be taken in Level III only.

<sup>3</sup> A seminar on a topic of relevance to contemporary contexts of theological education and ministry, offered once each semester and designed to facilitate curricular goals across basic degree programs. One colloquium must be attended for every 10 courses of your program.

The first 5 courses will normally be offered in the fall session, and the last 5 in the winter session of each academic year. Of the 14 Electives, 6 are Open (or undesignated), 8 are Designated (please see the Guide to Designated Electives) and must include courses in each of the following areas\*:

- Bible (can be Hebrew or Greek)
- History of Christianity
- Theology  
Theology or Ethics
- Practical Theology
- Worship or Homiletics
- Spirituality
- Religious Diversity and Pluralism

*\*Candidates for ordination in The United Church of Canada must ensure that their program of study also includes the following courses to meet church requirements for ordination: EMP 2731 Ministry of Governance, EMH 3570 Issues in UCC History or TXH 3806 Calvin, Wesley, and Canada or –H 2210 History of Christianity III and EMT 3412 Confessing Our Faith.*

Students may use 2 electives from Level III to write an MDiv thesis. Those considering post-graduate studies may need to take extra courses to qualify for admission to post-graduate programs.

**Emmanuel College MDiv Program Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>FOUNDATIONAL CORE COURSES</b>		
EMB 1003H Old Testament I		
EMB 1501H New Testament I		
EMB 1506H New Testament II		
___H 1010H History of Christianity I		
EMP 1021H Leading Congregations	EMP 1741 Intro to Counselling	
EMP 1101H Worship I		
EMP 1301H Homiletics I		
EMP 1431H Education and Faith Formation		
EMT 1101H Intro to Theology		
EMP 2160H Context and Ministry		
<b>SECOND LEVEL CORE COURSES – prerequisite(s) of foundational core course(s) or permission of the instructor</b>		
EMB 2004H Old Testament II OR EMB 2005H Old Testament III		
___H 2010H History of Christianity II		
EMP 2861H Songs of the Church		
EMT 2902H Christian Ethics in Context		
<b>FINAL YEAR CORE COURSE – prerequisites</b>		
EMF 3020YY Contextual Education and Integration		
EMF 3020YY Contextual Education and Integration		
<b>DESIGNATED ELECTIVE COURSES to be taken in each of the categories – prerequisite(s) of foundational core and/or second level course(s) or permission of the instructor</b>		
Designated Elective: Bible (NT, OT, Greek or Hebrew)		
Designated Elective: History of Christianity		
Designated Elective: <input type="checkbox"/> Church & Community OR <input type="checkbox"/> Christian Education		
Designated Elective: <input type="checkbox"/> Homiletics OR <input type="checkbox"/> Worship		
Designated Elective: Spirituality <input type="checkbox"/> EMP 2010H Buddhist Mindfulness Approaches to Mental Health <input type="checkbox"/> EMP 2019H Buddhist Mindfulness Meditation <input type="checkbox"/> EMP3560H Suffering and Hope <input type="checkbox"/> WYP 2636HF Rooted in God: Personal Prayer as the Soil of Ministry		
Designated Elective: <input type="checkbox"/> Theology (EM) OR <input type="checkbox"/> KNT 3271 Doctrines of Reconciliation		
Designated Elective: <input type="checkbox"/> Theology OR <input type="checkbox"/> Ethics		
Designated Elective: Religious Diversity and Pluralism		
<b>OPEN ELECTIVE COURSES</b>		

<b>COLLEGE COLLOQUIA (one colloquium for every 10 courses)</b>		
Colloquium I		
Colloquium II		
Colloquium III		

**Emmanuel College MDiv UCC Candidacy Pathway Program Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>FOUNDATIONAL CORE COURSES</b>		
EMB 1003H Old Testament I		
EMB 1501H New Testament I		
EMB 1506H New Testament II		
___H 1010H History of Christianity I		
EMP 1021H Leading Congregations	EMP 1741 Intro to Counselling	
EMP 1101H Worship I		
EMP 1301H Homiletics I		
EMP 1431H Education and Faith Formation		
EMT 1101H Theology I		
EMP 2160H Context and Ministry		
<b>SECOND LEVEL CORE COURSES – prerequisite(s) of foundational core course(s) or permission of the instructor</b>		
EMB 2004H Old Testament II OR EMB 2005H Old Testament III		
___H 2010H History of Christianity II		
EMT 2902H Christian Ethics in Context		
EMP 2861H Songs of the Church		
<b>FINAL YEAR CORE COURSE - prerequisites</b>		
EMF 3020YY Contextual Education and Integration		
EMF 3020YY Contextual Education and Integration		
<b>UNITED CHURCH OF CANADA COURSES - prerequisite(s) of foundational core course(s) or permission of the instructor</b>		
<input type="checkbox"/> ___H 2210H History of Christianity III OR <input type="checkbox"/> EMH 3570H Issues in UC History		
EMP 2731H Min of Governance & Administration		
EMT 3412H Confessing Our Faith		
<b>DESIGNATED ELECTIVE COURSES to be taken in each of the categories - prerequisite(s) of foundational core and/or second level course(s) or permission of the instructor</b>		
Designated Elective: Bible (NT, OT, Greek or Hebrew)		
Designated Elective: <input type="checkbox"/> Church & Community OR <input type="checkbox"/> Christian Education		
Designated Elective: <input type="checkbox"/> Homiletics OR <input type="checkbox"/> Worship		
Designated Theology Elective: <input type="checkbox"/> Theology (EM) OR <input type="checkbox"/> KNT 3271 Doctrines of Reconciliation		
Designated Elective: Spirituality		

<input type="checkbox"/> EMP 2010H Buddhist Mindfulness Approaches to Mental Health <input type="checkbox"/> EMP 2019H Buddhist Mindfulness Meditation <input type="checkbox"/> EMP3560H Suffering and Hope <input type="checkbox"/> WYP 2636HF Rooted in God: Personal Prayer as the Soil of Ministry		
Designated Elective: Religious Diversity and Pluralism		
<b>OPEN ELECTIVE COURSES</b>		
<b>COLLEGE COLLOQUIA (one colloquium for every 10 courses)</b>		
Colloquium I		
Colloquium II		
Colloquium III		

## ***Master of Divinity: Thesis***

There are 2 types of MDiv thesis, each with a different goal. The first provides the opportunity for a student to demonstrate the ability to complete a substantial research project by undertaking text-based research on a defined body of literature. This version of a thesis has a clearly stated research issue or problem; provides a careful description of the field; and offers a concise analysis that proposes a creative response to the issue or problem. The second provides the opportunity for a student to concentrate on ministry practice by stating clearly the nature of an issue, problem or question; by integrating diverse parts of the program of study in order to understand and explain the subject of the thesis; and by suggesting an insightful pastoral response to it. The thesis should be clearly written, well organized and show evidence of good to excellent critical skills.

Students will need to have a minimum overall average of 80% in courses taken at the time of the request to write a thesis, will have completed at least 2 courses in the area of the thesis with a minimum grade of 83% in each, and will have demonstrated research skills appropriate to the subject area of the thesis.

### **Standards**

1. The thesis will be 10,000 - 15,000 words (40-60 pages) including the bibliography.
2. The proposal and thesis should follow standard academic form and style.
3. Grading will be according to the TST basic degree grading scale.
4. The submission date of the thesis is March 24.

### **Procedures to Register MDiv Thesis**

The thesis counts as 2 credits in the MDiv program. It is to be completed over the fall and winter sessions.

When registering for the last credit group of courses for the MDiv program, the student registers the thesis using the course designator TSX3334YF/YY/YS.

Near the completion of 20 courses, the student will consult with the Program Director to choose a subject area (Bible, History, Pastoral or Theology), and ensure that the basic requirements for undertaking the thesis have been met. The Program Director will help guide the student in choosing an appropriate thesis supervisor and second reader. In due course, the Program Director appoints the supervisor and second reader. The student then works with the supervisor and second reader to finalise a proposal, which is subsequently given final approval by the Program Director **no later than May 30**. A thesis proposal should be no more than 5 pages, with an additional preliminary bibliography of approximately 3 pages. Thesis proposal samples are available in the Registrar's office.

The thesis supervisor consults with the student through to completion of the thesis.

The thesis advisor and second reader evaluate the thesis, and agree upon a final grade, which is then submitted to the Emmanuel College Registrar.

## Master of Pastoral Studies

### Purpose

The Master of Pastoral Studies (MPS) is a professional and terminal degree. The twenty-credit program allows students to specialize in one of the following three streams with interreligious foci:

- ***Spiritual Care***, for providing spiritual care in religious communities or public institutions and, if a student completes units in Supervised Pastoral Education (SPE), in compliance with the criteria of the Canadian Association for Spiritual Care (CASC);
- ***Social Service***, for providing leadership in religious or secular social service agencies; or
- ***Worship and Preaching***, for providing lay leadership in religious communities.

Within the ***Spiritual Care*** stream, students have the option to apply to the ***Certificate in Spiritual Care and Psychotherapy***. The certificate provides training for spiritual care and psychotherapy as a spiritual care practitioner (chaplain) in public institutions like hospitals and prisons or as a psycho-spiritual therapist (pastoral counselor) in counselling centres or other contexts. The courses taken within the certificate are approved by the University of Toronto and may be counted towards the educational requirements of the [College of Registered Psychotherapists of Ontario \(CRPO\)](#) or other professional certification criteria.

**Religious Focus Areas:** In the ***Spiritual Care stream***, students may choose focus areas in Buddhism, Christianity, or Islam; in the ***Social Service stream*** students may choose focus areas in Christianity or Islam; the ***Worship and Preaching stream*** focus area is Christianity. A limited number of students who practice religious traditions other than Christianity, Islam and Buddhism, and whose traditions are taught elsewhere in the University of Toronto, may be able to substitute courses from those traditions for the faith-based required courses.

### Learning Outcomes

Upon completion of the Master of Pastoral Studies program will be able to demonstrate:

1. Knowledge of sacred texts, religious history, religious-based ethics, tenets and thought of one or more religious tradition(s) in correlation with theories of social sciences that are relevant to professional practice.
2. Evidence of sustained reflection on spiritual and professional identity formation in intercultural and interfaith contexts, in relation to specialized practice.
3. Development of skills, gifts and arts of professional practice, grounded in appropriate theories, for leadership in institutional, community and other settings.



## *Master of Pastoral Studies: Spiritual Care – Schedule Template*

### **Summary**

A total of 20 credits for education for spiritual care, in compliance with requirements of the Canadian Association for Spiritual Care (CASC) towards advanced training and specialist certification. Entrance orientation and two non-credit colloquia are also required for all students. The degree may be completed purely on a part-time basis, and up to 8 years are allowed for completion.

<b>Buddhist Studies</b>	<b>Christian Studies</b>	<b>Muslim Studies</b>
<b>Level 1 Required Courses and Activities</b>		
Orientation		
Colloquium 1 <sup>1</sup>		
EMP 1741H Intro to Counselling and Spiritual Care		
EMP 2160H Context and Ministry <sup>2</sup>		
EMT 1620H History of Buddhist Traditions	EMB 1003H Old Testament 1	EMT 1851H Surat al-Baqara (Qur'an I)
EMT 1631H Foundational Tenets and Practices of Buddhism	EMB 1501H New Testament 1	EMT 3101H Biography and Thought: Muhammad
EMP 2019H Buddhist Mindfulness Meditation <i>or</i> EMP 2671H Buddhist Meditative Traditions	--H 1010H History of Christianity 1	EMT 3607H Islamic Thought: Classical Age, <i>or</i> EMT 3608H Islamic Thought: Modern Age
EMT 2629H Classic Buddhist Texts	EMT 1101H Theology 1 <sup>2</sup>	EMT 3610H Religious Thought and Spirituality in Islam
<b>Level 2 Required Courses and Activities</b>		
Colloquium 2 <sup>1</sup>		
EMF 3020Y Contextual Education and Ministry Integration <sup>3</sup> (Fall) or Supervised Pastoral Education Basic 1		
EMF 3020Y Contextual Education and Ministry Integration <sup>3</sup> (Winter) or Supervised Pastoral Education Basic 1		
EMT 2630H Buddhist Ethics	EMT 2902H Christian Ethics in Context <sup>1</sup>	EMT 3873H Law, Ethics, and Society
EMP 3521H Professional Ethics for Spiritual Care and Psycho-Spiritual Therapy		
EMP 3541H Integrating Theory and Practice		
<b>Five (5) Designated Elective Courses in Levels 1 or 2</b>		
Life Stage Spiritual Care		
Spiritual Care, Counselling, and Mental Health		
Spiritual Care, Counselling, and Mental Health		
Religious Diversity and Pluralism		
Buddhist Spirituality	Christian Spirituality	Qur'an in Dialogue: EMT 3020H Intertwined Texts
<b>Four (4) Open Electives</b>		

<sup>1</sup> A seminar on a topic of relevance to contemporary contexts of theological education and ministry, offered once each semester and designed to facilitate curricular goals across basic degree programs. One colloquium must be attended for every 10 courses of your program.

<sup>2</sup> Prerequisite(s) required, or permission of the instructor. See course descriptions and Glossary for specific requirements.

<sup>3</sup> Year-long courses to be taken in Level II only.

**Emmanuel College MPS: Spiritual Care - Buddhist Studies Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>Required Courses and Activities</b>		
<b>FOUNDATIONAL CORE COURSES</b>		
EMP 1741 Introduction to Counselling and Spiritual Care		
EMT 2629 Classic Buddhist Texts		
EMP 2019 Buddhist Mindfulness Meditation OR EMP 2671 Buddhist Meditative Traditions		
EMT 1620 History of Buddhist Traditions		
EMT 1631 Foundational Tenets and Practices of Buddhism		
EMP 2160 Context and Ministry		
<b>SECOND LEVEL CORE COURSES – prerequisite(s) of foundational core course(s) or permission of the instructor</b>		
<input type="checkbox"/> EMF 3020 Contextual Education (Fall) <b>OR</b> <input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
<input type="checkbox"/> EMF 3020 Contextual Education (Winter) <b>OR</b> <input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
EMT 2630 Buddhist Ethics		
EMP 3521 Professional Ethics		
EMP 3541 Integrating Theory & Practice		
<b>DESIGNATED ELECTIVE COURSES to be taken in each of the categories (see guide to designated electives and potential prerequisites/permission of instructor)</b>		
Life Stage Spiritual Care		
Spiritual Care, Counselling, and Mental Health		
Spiritual Care, Counselling, and Mental Health		
Religious Diversity and Pluralism		
Buddhist Spirituality		
<b>OPEN ELECTIVE COURSES</b>		
<b>COLLEGE COLLOQUIA (one colloquium for every 10 courses)</b>		
Colloquium I		
Colloquium II		

**Emmanuel College MPS: Spiritual Care – Christian Studies Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>Required Courses and Activities</b>		
<b>FOUNDATIONAL CORE COURSES</b>		
EMP 1741 Introduction to Counselling and Spiritual Care		
EMB 1003 Old Testament I		
EMB 1501 New Testament I		
--H 1010 History of Christianity I		
EMT 1101 Theology I		
EMP 2160 Context and Ministry		
<b>SECOND LEVEL CORE COURSES - prerequisite(s) of foundational core course(s) or permission of the instructor</b>		
<input type="checkbox"/> EMF 3020 Contextual Education (Fall) <b>OR</b> <input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
<input type="checkbox"/> EMF 3020 Contextual Education (Winter) <b>OR</b> <input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
EMT 2902 Christian Ethics in Context		
EMP 3521 Professional Ethics		
EMP 3541 Integrating Theory and Practice		
<b>DESIGNATED ELECTIVES COURSES to be taken in each of the categories (see guide to designated electives and potential prerequisites/permission of instructor)</b>		
Life Stage Spiritual Care		
Spiritual Care, Counselling, and Mental Health		
Spiritual Care, Counselling, and Mental Health		
Religious Diversity and Pluralism		
Christian Spirituality		
<b>OPEN ELECTIVE COURSES</b>		
<b>COLLEGE COLLOQUIA (one colloquium for every 10 courses)</b>		
Colloquium I		
Colloquium II		

**Emmanuel College MPS: Spiritual Care – Muslim Studies Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>Required Courses and Activities</b>		
<b>FOUNDATIONAL CORE COURSES</b>		
EMP 1741 Introduction to Counselling and Spiritual Care		
EMT 1851 Surat al-Baqara (Qur'an I)		
EMT 3101 Biography and Thought: Muhammad		
<input type="checkbox"/> EMT 3607 Islamic Thought: Classical Age <b>OR</b> <input type="checkbox"/> EMT 3608 Islamic Thought: Modern Age		
EMT 3610 Religious Thought and Spirituality in Islam		
EMP 2160 Context and Ministry		
<b>SECOND LEVEL CORE COURSES – prerequisite(s) of foundational core course(s) or permission of the instructor</b>		
<input type="checkbox"/> EMF 3020 Contextual Education (Fall) <b>OR</b> <input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
<input type="checkbox"/> EMF 3020 Contextual Education (Winter) <b>OR</b> <input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
EMT 3873 Law, Ethics, and Society		
EMP 3521 Professional Ethics		
EMP 3541 Integrating Theory and Practice		
<b>DESIGNATED ELECTIVE COURSES to be taken in each of the categories (see guide to designated electives and potential prerequisites/permission of instructor)</b>		
Life Stage Spiritual Care		
Spiritual Care, Counselling, and Mental Health		
Spiritual Care, Counselling, and Mental Health		
Religious Diversity and Pluralism		
Qur'an in Dialogue: EMT 3020H Intertwined Texts		
<b>OPEN ELECTIVE COURSES</b>		
<b>COLLEGE COLLOQUIA (one colloquium for every 10 courses)</b>		
Colloquium 1		
Colloquium 2		

## ***Master of Pastoral Studies: Spiritual Care with Certificate in Spiritual Care and Psychotherapy – Schedule Template***

### **Summary**

A total of 20 credits preparing practitioners for work in public institutions like hospitals and prisons or a psycho-spiritual therapist (pastoral counsellor) in counselling centres or other contexts. This certificate prepares students for entry into advanced training toward Specialist certification in the Canadian Association for Spiritual Care (CASC) and for qualifying membership in the College of Registered Psychotherapists of Ontario (CRPO). Entrance orientation and two non-credit colloquia are also required for all students. The degree and certificate may be completed purely on a part-time basis, and up to 8 years are allowed for completion. Admission to the Certificate in Spiritual Care and Psychotherapy requires completion of at least five courses of the MPS: Spiritual Care and admission to a CASC-accredited Supervised Pastoral Education (SPE) program.

<b>Buddhist Studies</b>	<b>Christian Studies</b>	<b>Muslim Studies</b>
<b>Level 1 Required Courses and Activities</b>		
Orientation		
Colloquium 1 <sup>1</sup>		
EMP 1741H Intro to Counselling and Spiritual Care Practice		
EMT 1620H Hist of Buddhist Trads	EMB 1003H Old Testament 1	EMT 1851H Surat al-Baqara (Qur'an I)
EMT 1631H Foundational Tenets and Practices of Buddhism	--H 1010H History of Christianity 1	EMT 3101H Biography and Thought: Muhammad
EMP 2019H Buddhist Mindfulness Meditation	EMT 1101H Theology 1 <sup>2</sup>	EMT 3607H Islamic Thought: Classical Age, <i>or</i> EMT 3608H Islamic Thought: Modern Age
EMT 2629H Classic Buddhist Texts	EMB 1501H New Testament 1	EMT 3610H Religious Thought and Spirituality in Islam
EMP 2160H Context and Ministry <sup>2</sup>		
<b>Level 2 Required Courses and Activities</b>		
Colloquium 2 <sup>1</sup>		
Supervised Pastoral Education Basic Unit 1		
Supervised Pastoral Education Basic Unit 1		
Supervised Pastoral Education Basic Unit 2		
Supervised Pastoral Education Basic Unit 2		
EMT 2630H Buddhist Ethics	EMT 2902H Christian Ethics in Context	EMT 3873H Law, Ethics, and Society
EMP 3521H Professional Ethics for Spiritual Care and Psycho-Spiritual Therapy		
KNP 3521H Psychotherapeutic Theories for Spiritual Care & Counselling		
EMP 3541H Integrating Theory and Practice		
<b>Seven (7) Designated Elective Courses in Levels 1 or 2</b>		
Human Development and Theories of Growth		
Theories for Psychotherapeutic Practice		
Theories for Psychotherapeutic Practice		
Assessment/ Mental Disorders/Psychopathologies		
Special Topics in Spiritual Care and Psychotherapy		
Religious Diversity and Pluralism		

<sup>1</sup> A seminar on a topic of relevance to contemporary contexts of theological education and ministry, offered once each semester and designed to facilitate curricular goals across basic degree programs. One colloquium must be attended for every 10 courses of your program.

<sup>2</sup> Prerequisite(s) required, or permission of the instructor. See course descriptions and Glossary for specific requirements.

**Emmanuel College MPS, SCP Cert. Program Checklist – Buddhist Focus\*, 2019-2020**

\*Based on TST Master of Pastoral Certificate in Spiritual Care and Psychotherapy Program Handbook

<b>Faith-based Foundation Courses</b>		
<b>Course</b>	<b>Transfer Credit or Advanced Placement or Approved Alternatives</b>	<b>Term Completed</b>
EMH 1620H History of Buddhist Traditions		
EMT 1631H Foundational Tenets and Practices of Buddhism		
<input type="checkbox"/> EMP 2019H Buddhist Mindfulness Meditation OR <input type="checkbox"/> EMP 2671H Buddhist Meditative Traditions		
EMT 2629H Classic Buddhist Texts		
EMP 2160HF Context and Ministry		
EMT 2630H Buddhist Ethics		
Designated Elective: Religious Diversity and Pluralism (see guide to designated electives)		
<b>Psycho-spiritual Therapy Courses</b>		
<b>1. Foundations for Spiritually Integrated Psychotherapeutic Practice</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP 1741H Introduction to Counselling & Spiritual Care Practice		
<b>2. Human Development &amp; Theories of Growth</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP 2535H Human Growth & Development across the Life Span OR <input type="checkbox"/> KNP 1443H Human Growth & the Spiritual Journey		
<b>3. Professional Ethics – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP 3521H Professional Ethics Psycho-spiritual Therapy		
<b>4. Mental Disorders/Psychopathologies &amp; Assessment – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<input type="checkbox"/> KNP 3511H Psycho-Spiritual Assessment & Therapy; OR <input type="checkbox"/> KNP 3510H Psycho-Spiritual Distress, Crises, & Therapeutic Directions; OR <input type="checkbox"/> EMP 2253H Psychopathology in Mental Health		
<b>5. Theories of Psychotherapeutic Practice – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<b>1 required core credit</b> <b>Psychotherapeutic Theories:</b> <input type="checkbox"/> KNP 3521H Psychotherapeutic Theories for Spiritual Care & Counselling		Required Credit:
<b>2 courses from any of the following:</b> <b>Systems Theories:</b> <input type="checkbox"/> RGP 3565H Contemporary Family Therapy & Spiritual Care <input type="checkbox"/> EMP 3561H Intercultural Counselling & Psycho-Spiritual Therapy <input type="checkbox"/> KNP 2548H Self, Family, Cultures: Spiritual Care in Context <input type="checkbox"/> EMP 3546H Theories & Methods in Psycho-spiritual Therapy & Marriage & Family Therapy		Course 1:
<b>Psychodynamic:</b> <input type="checkbox"/> EMP 3538H Dreams: Psycho-Spiritual Therapy & Symbolic Language of the Soul <input type="checkbox"/> TRP 3523H Foundations of Psychodynamic Therapy		Course 2:
<b>Post-Modern/Constructivist Therapies:</b> <input type="checkbox"/> KNP 3531H Worry and Anxiety <input type="checkbox"/> RGP 3561H Postmodern Counselling & Spiritual Care <input type="checkbox"/> EMP 3651H Narrative Therapy <input type="checkbox"/> RGP 3535H Integrative Approaches to Trauma in Spiritual Care & Psychotherapy		
<b>Non-Western Psychotherapies:</b> <input type="checkbox"/> EMP 2015H Buddhism & Psychotherapy <input type="checkbox"/> EMP 2537H Islamic Psychotherapy & Spiritual Care <input type="checkbox"/> EMP 2538H Abhidhamma Buddhist Psychology		

<b>6. Professional Functioning, Therapeutic Process, Self-awareness, Safe &amp; Effective Use of Self: 2 (full-year) – prerequisite(s) or permission of the instructor</b>	<b>Term Completed</b>
<input type="checkbox"/> TSP 3551Y / EMP 3551Y Psycho-spiritual Care & Therapy Practicum – CPE/SPE Basic 1	
<b>AND</b> <input type="checkbox"/> TSP 3552Y / EMP 3552Y Psycho-spiritual Care & Therapy Practicum – CPE/SPE Basic 2	
<b>7. Required Capstone Course – minimum 75% completion of the program + 2 CPE/SPE</b>	<b>Term Completed</b>
<input type="checkbox"/> EMP 3541H Integrating Theory & Practice: Spiritual Care & Psycho-Spiritual Therapy	
<b>8. Special Topics Elective – may have prerequisite(s) or permission of the instructor</b>	
Options include 1 additional course from categories 4 or 5 <b>OR</b> 1 of the following: EMP 3559H Spiritual Care with Dying & Grieving Persons WYP 2528H Pastoral Psychology RGP 3251H Psychotherapy & Spiritual Direction EMP 2522H Muslim Mental Health EMP 3514H Working with Couples in Marriage & Family Therapy EMP 3606H Global Perspectives Violence against Women EMP 2010H Buddhist Mindfulness Approaches to Mental Health EMP 2520H Mindfulness and Counselling in the Community KNP 3502H Dying and Suffering Across Cultures RGP 3550H Psychology & Religion RGP 3541H Mental Health and Religion RGP 3554H Psychology of Faith Development RGP 3571H Religion & Mental Disorder SAP 2261H Psychology & Spirituality EMP 3560H Suffering & Hope: Perspectives on SCP EMP 3548H Historical Contexts of Counselling & Psychotherapy: Care & Cure of Souls TSP 3357Y Psycho-spiritual Care & Therapy Practicum – CPE Basic 3 RGP XXXX Classic Texts in Psychology of Religion	1 Course:  Term Completed:
<b>Required Colloquia (1 per 10 courses)</b>	<b>Term Completed</b>
Colloquium 1	
Colloquium 2	

**Emmanuel College MPS, SCP Cert. Program Checklist – Christian Focus\*, 2019-2020**

\*Based on TST Master of Pastoral Certificate in Spiritual Care and Psychotherapy Program Handbook

<b>Faith-based Foundation Courses</b>		
<b>Course</b>	<b>Transfer Credit or Advanced Placement or Approved Alternatives</b>	<b>Term Completed</b>
EMB 1003H Old Testament I		
EMB 1501H New Testament I		
--H 1010 History of Christianity I		
EMT 1101H Theology I		
EMP 2160HF Context and Ministry		
EMT 2902H Christian Ethics in Context		
Designated Elective: Religious Diversity and Pluralism (see guide to designated electives)		
<b>Psycho-spiritual Therapy Courses</b>		
<b>1. Foundations for Spiritually Integrated Psychotherapeutic Practice</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP 1741H Introduction to Counselling & Spiritual Care Practice		
<b>2. Human Development &amp; Theories of Growth</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP 2535H Human Growth & Development across the Life Span		
<b>OR</b> <input type="checkbox"/> KNP 1443H Human Growth & the Spiritual Journey		
<b>3. Professional Ethics – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP 3521H Professional Ethics Psycho-spiritual Therapy		
<b>4. Mental Disorders/Psychopathologies &amp; Assessment – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<input type="checkbox"/> KNP 3511H Psycho-Spiritual Assessment & Therapy;		
<b>OR</b> <input type="checkbox"/> KNP 3510H Psycho-Spiritual Distress, Crises, & Therapeutic Directions;		
<b>OR</b> <input type="checkbox"/> EMP 2253H Psychopathology in Mental Health		
<b>5. Theories of Psychotherapeutic Practice – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<b>1 required core credit</b>		Required Credit:
<b><u>Psychotherapeutic Theories:</u></b>		
<input type="checkbox"/> KNP 3521H Psychotherapeutic Theories for Spiritual Care & Counselling		
<b>2 courses from any of the following:</b>		Course 1:
<b><u>Systems Theories:</u></b>		
<input type="checkbox"/> RGP 3565H Contemporary Family Therapy & Spiritual Care		
<input type="checkbox"/> EMP 3561H Intercultural Counselling & Psycho-Spiritual Therapy		
<input type="checkbox"/> KNP 2548H Self, Family, Cultures: Spiritual Care in Context		
<input type="checkbox"/> EMP 3546H Theories & Methods in Psycho-spiritual Therapy & Marriage & Family Therapy		
<b><u>Psychodynamic:</u></b>		Course 2:
<input type="checkbox"/> EMP 3538H Dreams: Psycho-Spiritual Therapy & Symbolic Language of the Soul		
<input type="checkbox"/> TRP 3523H Foundations of Psychodynamic Therapy		
<b><u>Post-Modern/Constructivist Therapies:</u></b>		
<input type="checkbox"/> KNP 3531H Worry and Anxiety		
<input type="checkbox"/> RGP 3561H Postmodern Counselling & Spiritual Care		
<input type="checkbox"/> EMP 3651H Narrative Therapy		
<input type="checkbox"/> RGP 3535H Integrative Approaches to Trauma in Spiritual Care & Psychotherapy		
<b><u>Non-Western Psychotherapies:</u></b>		
<input type="checkbox"/> EMP 2015H Buddhism & Psychotherapy		
<input type="checkbox"/> EMP 2537H Islamic Psychotherapy & Spiritual Care		
<input type="checkbox"/> EMP 2538H Abhidhamma Buddhist Psychology		
<b>6. Professional Functioning, Therapeutic Process, Self-awareness, Safe &amp; Effective Use of Self: 2 (full-year) – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<input type="checkbox"/> TSP 3551Y / EMP 3551Y Psycho-spiritual Care & Therapy Practicum – CPE/SPE Basic 1		
<b>AND</b> <input type="checkbox"/> TSP 3552Y / EMP 3552Y Psycho-spiritual Care & Therapy Practicum – CPE/SPE Basic 2		



<b>7. Required Capstone Course – minimum 75% completion of the program + 2 CPE/SPE</b>	<b>Term Completed</b>
<input type="checkbox"/> EMP 3541H Integrating Theory & Practice: Spiritual Care & Psycho-Spiritual Therapy	
<b>8. Special Topics Elective – may have prerequisite(s) or permission of the instructor</b>	
Options include 1 additional course from categories 4 or 5 <b>OR</b> 1 of the following: EMP 3559H Spiritual Care with Dying & Grieving Persons WYP 2528H Pastoral Psychology RGP 3251H Psychotherapy & Spiritual Direction EMP 2522H Muslim Mental Health EMP 3514H Working with Couples in Marriage & Family Therapy EMP 3606H Global Perspectives Violence against Women EMP 2010H Buddhist Mindfulness Approaches to Mental Health EMP 2520H Mindfulness and Counselling in the Community KNP 3502H Dying and Suffering Across Cultures RGP 3550H Psychology & Religion RGP 3541H Mental Health and Religion RGP 3554H Psychology of Faith Development RGP 3571H Religion & Mental Disorder SAP 2261H Psychology & Spirituality EMP 3560H Suffering & Hope: Perspectives on SCP EMP 3548H Historical Contexts of Counselling & Psychotherapy: Care & Cure of Souls TSP 3357Y Psycho-spiritual Care & Therapy Practicum – CPE Basic 3 RGP XXXX Classic Texts in Psychology of Religion	1 Course:  Term Completed:
<b>Required Colloquia (1 per 10 courses)</b>	<b>Term Completed</b>
Colloquium 1	
Colloquium 2	

**Emmanuel College MPS, SCP Cert. Program Checklist – Muslim Focus\*, 2019-2020**

\*Based on TST Master of Pastoral Certificate in Spiritual Care and Psychotherapy Program Handbook

<b>Faith-based Foundation Courses</b>		
<b>Course</b>	<b>Transfer Credit or Advanced Placement or Approved Alternatives</b>	<b>Term Completed</b>
EMT 1851H Surat al-Baqara (Qur'an I)		
EMT 3101H Biography and Thought: Muhammed		
<input type="checkbox"/> EMT 3607 Islamic Thought: Classical Age OR <input type="checkbox"/> EMT 3608H Islamic Thought: Modern Age		
EMT 3610 Religious Thought and Spirituality in Islam		
EMP 2160HF Context and Ministry		
E873H Law, Ethics, and Society		
Designated Elective: Religious Diversity and Pluralism (see guide to designated electives)		
<b>Psycho-spiritual Therapy Courses</b>		
<b>1. Foundations for Spiritually Integrated Psychotherapeutic Practice</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP1741H Introduction to Counselling & Spiritual Care Practice		
<b>2. Human Development &amp; Theories of Growth</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP2535H Human Growth & Development across the Life Span <b>OR</b> <input type="checkbox"/> KNP1443H Human Growth & the Spiritual Journey		
<b>3. Professional Ethics – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<input type="checkbox"/> EMP3521H Professional Ethics Psycho-spiritual Therapy		
<b>4. Mental Disorders/Psychopathologies &amp; Assessment – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<b>OR</b> <input type="checkbox"/> KNP3511H Psycho-Spiritual Assessment & Therapy; <b>OR</b> <input type="checkbox"/> KNP3510H Psycho-Spiritual Distress, Crises, & Therapeutic Directions; <b>OR</b> <input type="checkbox"/> EMP2253H Psychopathology in Mental Health		
<b>5. Theories of Psychotherapeutic Practice – prerequisite(s) or permission of the instructor</b>		<b>Term Completed</b>
<b>1 required core credit</b> <b>Psychotherapeutic Theories:</b> <input type="checkbox"/> KNP3521H Psychotherapeutic Theories for Spiritual Care & Counselling		Required Credit:
<b>2 courses from any of the following:</b> <b>Systems Theories:</b> <input type="checkbox"/> RGP 3565H Contemporary Family Therapy & Spiritual Care <input type="checkbox"/> EMP 3561H Intercultural Counselling & Psycho-Spiritual Therapy <input type="checkbox"/> KNP 2548H Self, Family, Cultures: Spiritual Care in Context <input type="checkbox"/> EMP 3546H Theories & Methods in Psycho-spiritual Therapy & Marriage & Family Therapy		Course 1:
<b>Psychodynamic:</b> <input type="checkbox"/> EMP 3538H Dreams: Psycho-Spiritual Therapy & Symbolic Language of the Soul <input type="checkbox"/> TRP 3523H Foundations of Psychodynamic Therapy		Course 2:
<b>Post-Modern/Constructivist Therapies:</b> <input type="checkbox"/> KNP 3531H Worry and Anxiety <input type="checkbox"/> RGP 3561H Postmodern Counselling & Spiritual Care <input type="checkbox"/> EMP 3651H Narrative Therapy <input type="checkbox"/> RGP 3535H Integrative Approaches to Trauma in Spiritual Care & Psychotherapy		
<b>Non-Western Psychotherapies:</b> <input type="checkbox"/> EMP 2015H Buddhism & Psychotherapy <input type="checkbox"/> EMP 2537H Islamic Psychotherapy & Spiritual Care <input type="checkbox"/> EMP 2538H Abhidhamma Buddhist Psychology		

<b>6. Professional Functioning, Therapeutic Process, Self-awareness, Safe &amp; Effective Use of Self: 2 (full-year) – prerequisite(s) or permission of the instructor</b>	<b>Term Completed</b>
<input type="checkbox"/> TSP 3551Y / EMP 3551Y Psycho-spiritual Care & Therapy Practicum – CPE/SPE Basic 1	
<b>AND</b> <input type="checkbox"/> TSP 3552Y / EMP 3552Y Psycho-spiritual Care & Therapy Practicum – CPE/SPE Basic 2	
<b>7. Required Capstone Course – minimum 75% completion of program + 2 CPE/SPE</b>	<b>Term Completed</b>
<input type="checkbox"/> EMP 3541H Integrating Theory & Practice: Spiritual Care & Psycho-Spiritual Therapy	
<b>8. Special Topics Elective – may have prerequisite(s) or permission of the instructor</b>	
Options include 1 additional course from categories 4 or 5 <b>OR</b> 1 of the following: EMP 3559H Spiritual Care with Dying & Grieving Persons WYP 2528H Pastoral Psychology RGP 3251H Psychotherapy & Spiritual Direction EMP 2522H Muslim Mental Health EMP 3514H Working with Couples in Marriage & Family Therapy EMP 3606H Global Perspectives Violence against Women EMP 2010H Buddhist Mindfulness Approaches to Mental Health EMP 2520H Mindfulness and Counselling in the Community RGP 3550H Psychology & Religion RGP 3541H Mental Health and Religion RGP 3554H Psychology of Faith Development RGP 3571H Religion & Mental Disorder SAP 2261H Psychology & Spirituality EM P3560H Suffering & Hope: Perspectives on SCP EMP 3548H Historical Contexts of Counselling & Psychotherapy: Care & Cure of Souls TSP 3357Y Psycho-spiritual Care & Therapy Practicum – CPE Basic 3 RGP XXXX Classic Texts in Psychology of Religion	1 Course:  Term Completed:
<b>Required Colloquia (1 per 10 courses)</b>	<b>Term Completed</b>
Colloquium 1	
Colloquium 2	

## ***Master of Pastoral Studies: Social Service – Schedule Template***

### **Summary**

A total of 20 credits, plus orientation and two colloquia, for education for social ministries or work in social service organization. The degree may be completed purely on a part-time basis, and up to 8 years are allowed for completion.

<b>Christian Studies</b>	<b>Muslim Studies</b>
<b>Level 1 Required Courses and Activities</b>	
Orientation	
Colloquium 1 <sup>1</sup>	
EMP 1741H Intro to Counselling and Spiritual Care Practice	
EMB 1003H Old Testament 1	EMT 1851H Surat al-Baqara (Qur'an I)
--H 1010H History of Christianity 1	EMT 3101H Biography and Thought: Muhammad
EMT 1101H Theology 1	EMT 3607H Islamic Thought: Classical Age, <i>or</i> EMT 3608H Islamic Thought: Modern Age
EMB 1501H New Testament 1	EMT 3610H Religious Thought and Spirituality in Islam
EMP 2160H Context and Ministry <sup>2</sup>	
<b>Level 2 Required Courses and Activities</b>	
Colloquium 2 <sup>1</sup>	
EMF 3020Y Contextual Education and Ministry Integration or Supervised Pastoral Education Basic 1 <sup>3</sup> (Fall)	
EMF 3020Y Contextual Education and Ministry Integration or Supervised Pastoral Education Basic 1 <sup>3</sup> (Winter)	
EMT 2902H Christian Ethics in Context	EMT 3873H Law, Ethics, and Society
EMP 3521H Professional Ethics for Spiritual Care and Psycho-Spiritual Therapy	
EMP 3541H Integrating Theory and Practice	
<b>Five (5) Designated Elective Courses in Levels 1 or 2</b>	
Social Service	Social Service
Social Ethics or Social Service	Social Ethics or Social Service
Spiritual Care and Counselling	Spiritual Care and Counselling
Religious Diversity and Pluralism	Religious Diversity and Pluralism
Spirituality	Qur'an in Dialogue: EMT 3020H Intertwined Texts
<b>Four (4) Open Electives</b>	

<sup>1</sup> A seminar on a topic of relevance to contemporary contexts of theological education and ministry, offered once each semester and designed to facilitate curricular goals across basic degree programs. One colloquium must be attended for every 10 courses of your program.

<sup>2</sup> Prerequisite(s) required, or permission of the instructor. See course descriptions and Glossary for specific requirements.

<sup>3</sup> Year-long courses to be taken in Level II only.

**Emmanuel College MPS: Social Service – Christian Studies Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>Required Courses and Activities</b>		
<b>FOUNDATIONAL CORE COURSES</b>		
<input type="checkbox"/> EMP 1741 Intro to Counselling and Spiritual Care Practice <b>OR</b>		
<input type="checkbox"/> EMP 1021 Leading Congregations		
EMB 1003 Old Testament I		
EMB 1501 New Testament I		
--H 1010 History of Christianity I		
EMT 1101 Theology I		
EMP 2160 Context and Ministry		
<b>SECOND LEVEL CORE COURSES - prerequisite(s) of foundational core and/or second level course(s) or permission of the instructor</b>		
<input type="checkbox"/> EMF 3020 Contextual Education and Ministry Integration (Fall) <b>OR</b>		
<input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
<input type="checkbox"/> EMF 3020 Contextual Education and Ministry Integration (Winter) <b>OR</b>		
<input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
EMT 2902 Christian Ethics in Context		
EMP 3521 Professional Ethics		
EMP 3541H Integrating Theory and Practice		
<b>DESIGNATED ELECTIVE COURSES to be taken in each of the categories - prerequisite(s) or permission of the instructor</b>		
Social Service		
Social Ethics or Social Service		
Spiritual Care and Counselling		
Religious Diversity and Pluralism		
Spirituality		
<b>OPEN ELECTIVE COURSES</b>		
<b>COLLEGE COLLOQUIA (one colloquium for every 10 courses)</b>		
Colloquium 1		
Colloquium 2		

**Emmanuel College MPS: Social Service – Muslim Studies Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>Required Courses and Activities</b>		
<b>Level 1</b>		
Orientation		
Colloquium 1		
EMP 1741H Intro to Counselling and Spiritual Care Practice		
EMT 1851H Surat al-Baqara (Qur'an I)	EMT 3020H Intertwined Texts	
EMT 3101H Biography and Thought: Muhammad		
<input type="checkbox"/> EMT 3607H Islamic Thought: Classical Age <b>OR</b> <input type="checkbox"/> EMT 3608H Islamic Thought: Modern Age		
EMT 3610H Religious Thought and Spirituality in Islam	EMT 2641H Sufi Interpretations	
EMP 2160H Context and Ministry		
<b>Level 2</b>		
Colloquium 2		
<input type="checkbox"/> EMF 3020Y Contextual Education and Ministry Integration (Fall) <b>OR</b> <input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
<input type="checkbox"/> EMF 3020Y Contextual Education and Ministry Integration (Winter) <b>OR</b> <input type="checkbox"/> Supervised Pastoral Education Basic Unit 1		
EMP 3521H Professional Ethics for Spiritual Care and Psycho-Spiritual Therapy		
EMP 3541H Integrating Theory and Practice		
EMT 3873H Law, Ethics, and Society		
<b>Designated Electives in Levels 1 or 2 – courses to be taken in each of the following categories:</b>		
	Social Service	
	Social Ethics or Social Service	
	Spiritual Care and Counselling	
	Religious Diversity and Pluralism (at Emmanuel)	
	Qur'an in Dialogue: EMT 3020H Intertwined Texts	
<b>Open Electives</b>		

***Master of Pastoral Studies: Worship and Preaching – Schedule Template***

**Summary**

A total of 20 credits, plus orientation and two colloquia, for education for worship leadership and/or preaching in Christian congregations. This stream may be undertaken by those interested in lay worship leadership, or by ministers seeking further study in addition to an MDiv or other professional ministry degree. It may be completed purely on a part-time basis, and up to 8 years are allowed for completion.

<b>Level 1 Required Courses and Activities</b>
Orientation
Colloquium 1 <sup>1</sup>
EMB 1003H Old Testament 1
--H 1010H History of Christianity 1
EMT 1101H Theology 1
EMB 1501H New Testament 1
EMP 2160H Context and Ministry <sup>2</sup>
<b>Level 2 Required Courses and Activities</b>
Colloquium 2 <sup>1</sup>
EMP 1101H Worship I
EMP 2861H Songs of the Church
EMF 3020Y Contextual Education and Ministry Integration (Fall) <sup>3</sup>
EMF 3020Y Contextual Education and Ministry Integration (Winter) <sup>3</sup>
EMP 3541H Integrating Theory and Practice
<b>Six (6) Designated Elective Courses in Levels 1 or 2</b>
<input type="checkbox"/> Worship <i>or</i> <input type="checkbox"/> Homiletics
<input type="checkbox"/> Worship <i>or</i> <input type="checkbox"/> Homiletics
<input type="checkbox"/> Worship <i>or</i> <input type="checkbox"/> Homiletics
Pastoral Theology
Religious Diversity and Pluralism
Christian Spirituality
<b>Four (4) Open Electives</b>

<sup>1</sup> A seminar on a topic of relevance to contemporary contexts of theological education and ministry, offered once each semester and designed to facilitate curricular goals across basic degree programs. One colloquium must be attended for every 10 courses of your program.

<sup>2</sup> Prerequisite(s) required, or permission of the instructor. See course descriptions and Glossary for specific requirements.

<sup>3</sup> Year-long courses to be taken in Level II only.

**Emmanuel College MPS: Worship and Preaching Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>Required Courses and Activities</b>		
<b>Level I</b>		
Orientation		
Colloquium I		
EMB 1003H Old Testament I		
--H 1010H History of Christianity I		
EMT 1101H Theology I		
EMB 1501H New Testament I		
EMP 2160H Context and Ministry		
<b>Level II</b>		
Colloquium II		
EMP 1101H Worship I		
EMP 2861H Songs of the Church		
EMF 3020H Contextual Education and Ministry Integration (Fall)		
EMF 3020H Contextual Education and Ministry Integration (Winter)		
EMP 3541H Integrating Theory and Practice		
<b>Designated Electives in Levels 1 or 2 – courses to be taken in each of the following categories:</b>		
	<input type="checkbox"/> Worship <b>OR</b> <input type="checkbox"/> Homiletics	
	<input type="checkbox"/> Worship <b>OR</b> <input type="checkbox"/> Homiletics	
	<input type="checkbox"/> Worship <b>OR</b> <input type="checkbox"/> Homiletics	
	Pastoral Theology	
	Religious Diversity and Pluralism	
	Christian Spirituality	
<b>Open Electives</b>		



## **Master of Sacred Music**

### **Purpose**

The Master of Sacred Music (MSMus) provides graduate-level training in the art of leading sacred music with both musical and theological depth to equip persons from any Christian tradition for competent leadership of music for worship in congregations and other settings. Areas of specialty include: organ, piano, guitar, voice, composition and conducting.

### **Learning Outcomes**

Upon completion of the Master of Sacred Music program will be able to demonstrate:

1. An informed musical sensibility in performance practice.
2. Basic knowledge of Christian scripture, history, and theology.
3. Competency in the skills, gifts, and arts of ministry appropriate for leadership in local congregations and other settings.

## *Master of Sacred Music – Schedule Template*

### **Summary**

10 courses in each of Levels I and II, for a total of 20 credits, with some required Emmanuel College Core Courses, Electives and additional requirements in each Level. The degree may be completed purely on a part-time basis, and up to 8 years are allowed for completion.

### **Preparation & Orientation**

Preparatory work and entrance Orientation event are required for all entering students.

<u>Level I</u>	<u>Level II</u>
EMB 1003H Old Testament I <i>or</i> EMB 1501H New Testament I -- H 1010H History of Christianity I EMP 1101H Worship I EMJ 1207H Choral Conducting I EMJ 1384H Applied Performance I <sup>1</sup>  EMJ 1001H Ensemble EMT 1101H Theology I <sup>1</sup> EMP 1431H Education and Faith Formation Elective (Open or Designated) Elective (Open or Designated)  Colloquium I <sup>2</sup>	EMB 1003H Old Testament I <i>or</i> EMB 1501H New Testament I EMJ 2207H Choral Conducting II EMJ 2384H Applied Performance II <sup>1</sup> EMP 2861H Songs of the Church <sup>1</sup> EMP 3858H History of Sacred Music  EMP 2875H TST Choir Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) EMP 3145H Practicum with Integrative Project Oral Comprehensive Exam  Colloquium II <sup>2</sup>

<sup>1</sup> Prerequisite(s) required, or permission of the instructor. See course descriptions and Glossary for specific requirements.

<sup>2</sup> A seminar on a topic of relevance to contemporary contexts of theological education and ministry, offered once each semester and designed to facilitate curricular goals across basic degree programs. One colloquium must be attended for every 10 courses of your program.

The first 5 courses will normally be offered in the fall session of each year; the last 5 will normally be offered in the winter session of each year.

Where prerequisites permit (or permission is granted), Level II courses may be taken before Level I courses. All Electives are to be chosen in consultation with the Director of the MSMus program.

The 2 Emmanuel/TST electives may be taken at any theological school within the Toronto School of Theology (TST), but must include courses in each of the following areas:

- Pastoral
- Bible or Theology

The 2 Faculty of Music Electives will normally include courses in the following areas:

- Music Education
- Performance Studies

**Emmanuel College MSMus Program Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>Required Courses and Activities</b>		
<b>FOUNDATIONAL CORE COURSES</b>		
EMB 1003H Old Testament I		
EMB 1501H New Testament I		
___H 1010H History of Christianity I		
EMP 1101H Worship I		
EMJ 1384H Applied Performance I		
EMJ 1207H Choral Conducting I		
EMP 1431H Education and Faith Formation		
EMT 1101H Theology I		
EMJ 1001H Ensemble		
<b>SECOND LEVEL CORE COURSES - prerequisite(s) of foundational core course(s) or permission of the instructor</b>		
EMP 2861H Songs of the Church		
EMP 2875H TST Choir		
EMP 3858H History of Sacred Music		
EMJ 2384H Applied Performance II		
EMJ 2207H Choral Conducting II		
<b>FINAL YEAR CORE COURSE - prerequisites</b>		
EMP 3145H Practicum with Integrative Project		
Oral Comprehensive Exam		
<b>DESIGNATED ELECTIVE COURSES to be taken in each of the categories - prerequisite(s) or permission of the instructor</b>		
<input type="checkbox"/> Bible <i>or</i> <input type="checkbox"/> Theology		
<input type="checkbox"/> Worship <input type="checkbox"/> Christian Education <input type="checkbox"/> Homiletics <i>or</i> <input type="checkbox"/> Pastoral Care		
Music Education		
Performance Studies		
<b>OPEN ELECTIVE COURSE</b>		
<b>COLLEGE COLLOQUIA (one colloquium for every 10 courses)</b>		
Colloquium I		
Colloquium II		

## **Master of Theological Studies**

### **Purpose**

The Master of Theological Studies (MTS) is a twenty-credit program that provides flexibility to create a program of study to suit your academic interests. Electives may be used to construct either a 'survey' (non-specialized) or specialized program of study. The MTS is designed especially for anyone who is interested in a vocation in lay theological leadership and further study at the doctoral level.

### **Learning Outcomes**

Upon completion of the Master of Theological Studies program will be able to demonstrate:

1. Knowledge of scripture, history, ethics, and theology that is substantial and relevant.
2. Comprehension of intercultural, interreligious and contextual issues bearing upon theological research and scholarship.
3. Skills and practices of theological scholarship.

## *Master of Theological Studies – Schedule Template*

### **Summary**

10 courses in each of Levels I and II, for a total of 20 credits, with required Emmanuel College Core Courses, Electives and additional requirements in each Level. Electives may be used to construct either a “survey” (non-specialized) or specialized program of study. The degree may be completed purely on a part-time basis, and up to 8 years are allowed for completion.

### **Preparation & Orientation**

Preparatory work and entrance Orientation event are required for all entering students.

<u>Level I</u>	<u>Level II</u>
EMB 1003H Old Testament I --H 1010H History of Christianity I EMB 1501H New Testament I Elective (Open or Designated) Elective (Open or Designated)	EMT 2902H Christian Ethics in Context <sup>1</sup> Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated)
EMT 1101H Theology I <sup>1</sup> EMB 2004H Old Testament II <sup>1</sup> or EMB 1506H New Testament II --H 2010H History of Christianity II <sup>1</sup> Elective (Open or Designated) Elective (Open or Designated)	Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated) Elective (Open or Designated)
Colloquium I <sup>2</sup>	Colloquium II <sup>2</sup>

<sup>1</sup> Prerequisite(s) required, or permission of the instructor. See course descriptions and Glossary for specific requirements.

<sup>2</sup> A seminar on a topic of relevance to contemporary contexts of theological education and ministry, offered once each semester and designed to facilitate curricular goals across basic degree programs. One colloquium must be attended for every 10 courses of your program.

Three of the Core courses in the first group will normally be offered in the fall session of each year; 3 of the courses in the second group will normally be offered in the winter session of each year.

Where prerequisites permit (or permission is granted), Level II courses may be taken before Level I courses.

Of the 13 Electives, 7 are Open (or undesignated), 6 are Designated and must include courses in each of the following areas:

- History of Christianity
- Theology (2 courses)
- Ethics
- Spirituality
- Religious Diversity and Pluralism

Students may use Open Electives for biblical languages (Hebrew I and II; Greek I and II). Two Open Electives from Level II may be used to write a thesis.

**Students in this program must consult carefully with the MTS Program Director to select the courses that fulfill their program goals. Consultation is especially important for students concentrating on a particular area with a view to applying for admission to a doctoral program.**

**Emmanuel College MTS Program Checklist, 2019-2020**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date Admitted: \_\_\_\_\_

Checklist Updated by: \_\_\_\_\_ Date Updated: \_\_\_\_\_

Course or Activity	Transfer or Advanced Standing Credit, or Approved Alternative	Term Completed
<b>FOUNDATIONAL CORE COURSES</b>		
EMB 1003H Old Testament I		
EMB 1501H New Testament I		
___H 1010H History of Christianity I		
<input type="checkbox"/> EMB 2004H Old Testament II OR <input type="checkbox"/> EMB 2005H Old Testament III <i>or</i> <input type="checkbox"/> EMB 1506H New Testament II		
EMT 1101H Theology I		
Colloquium I		
<b>SECOND LEVEL CORE COURSES – prerequisite(s) of foundational core course(s) or permission of the instructor</b>		
___H 2010H History of Christianity II		
EMT 2902H Christian Ethics in Context		
Colloquium II		
<b>DESIGNATED ELECTIVE COURSES to be taken in each of the categories – prerequisite(s) or permission of the instructor</b>		
History of Christianity		
<input type="checkbox"/> Theology (EM) OR <input type="checkbox"/> KNT 3271 Doctrines of Reconciliation		
Theology		
Ethics		
Spirituality		
Religious Diversity and Pluralism		
<b>OPEN ELECTIVE COURSES</b>		
<b>COLLEGE COLLOQUIA (one colloquium for every 10 courses)</b>		
Colloquium I		
Colloquium II		

## ***Master of Theological Studies: Thesis***

The goal of an MTS thesis is for a student to demonstrate the ability to complete a substantial research project. The thesis is ordinarily text-based research on a defined body of literature; has a clearly stated research issue or problem; provides a careful description of the field; and offers a concise analysis that proposes a creative response to the issue or problem. The thesis should be clearly written, well organized and show evidence of good to excellent critical skills.

Students will need to have a minimum overall average of 80% in courses taken at the time of the request to write a thesis, will have completed at least 2 courses in the area of the thesis with a minimum grade of 83% in each, and will have demonstrated research skills appropriate to the subject area of the thesis.

### **Standards**

1. The thesis will be 50-75 pages, including the bibliography.
2. The proposal and thesis should follow standard academic form and style.
3. Grading will be according to the TST basic degree grading scale.
4. The submission date is Monday, March 30, 2020.

### **Procedures to Register MTS Thesis**

The thesis counts as 2 credits in the MTS program, and is to be completed in the winter session of the final year. There are 2 ways to register for the thesis option:

- (i) As a two-term course in the student's last 2 consecutive terms before graduation, using the course designator TSX3334YY; or
- (ii) As a one-term course in the student's last term before graduation, using the course designator TSX3334YF/YS.

Near the completion of courses for the first credit group of the MTS program, in consultation with the Program Director, the student selects a subject area (Bible, History, Pastoral or Theology), and ensure that the basic requirements for undertaking the thesis have been met. The Program Director will help guide the student in choosing an appropriate thesis supervisor and second reader. The student then works with the supervisor and second reader to finalise a proposal, which is subsequently given final approval by the Program Director no later than Friday, May 29, 2020. A thesis proposal should be no more than 5 pages, with an additional preliminary bibliography of approximately 3 pages. Thesis proposal samples are available in the Registrar's office.

The thesis supervisor consults with the student through to completion of the thesis.

The thesis advisor and second reader evaluate the thesis, and agree upon a final grade which is then submitted to the Emmanuel College Registrar.

# GUIDE TO DESIGNATED ELECTIVES

**PLEASE NOTE:**

- 1. Not all courses listed as examples are offered every year and some may have prerequisites.**
- 2. All students should refer to their program checklist.**

## **Master of Divinity**

**Bible:** Any 2000-3000 level biblical studies course, including biblical Hebrew and Greek, offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

**Practical Theology:** Any 2000-3000 level course in the Practical Theology discipline, such as church and community or Christian education offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing or transfer credit, or letter of permission) a course taken at another theological college. Examples of courses in church and community include:

EMP 3606 Global Perspectives on Violence Against Women

EMP 3619 Religious Peacebuilding

EMP 3561 Narrative Therapy

EMT 3809 Queer Christian Theologies

EMT 3130 Embodiment and Christian Theology

**Religious Diversity and Pluralism:** A 1000-3000 level course on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director.

**History of Christianity:** Any 2000-3000 level course in the history of Christianity offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

**Homiletics or Worship:** Any 2000-3000 level course in homiletics or worship offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

**Spirituality:** Any course on spirituality offered at Emmanuel, or another TST college with the approval of the program director.



***Theology or Ethics:*** Any 2000-3000 level course in theology or ethics offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Theology:*** Any 2000-3000 level course in theology offered by Emmanuel College, or KNT 3271 Doctrines of Reconciliation, which deepens knowledge, analysis, and contextual understanding of topics covered in “Introduction to Theology” (Theology I)—e.g., theological anthropology, Christology, Soteriology, doctrine of creation, ecclesiology, eschatology. With appropriate approval through advanced standing transfer credit or letter of permission, a course may be taken at another theological college. Possible courses at Emmanuel include:

EMT 3680 Intersectional Feminist Theologies

EMT 3809 Queer Christian Theologies

EMT 3130 Embodiment and Christian Theology

EMT 3412 Confessing Our Faith

EMT 3344 Creation and Eschatology

EMT 3672H Theology, Violence and Peace

## **Master of Pastoral Studies: Spiritual Care – Buddhist Studies**

***Life Stage Spiritual Care:*** Any 2000-3000 level course in spiritual care related to life stages and theories of human growth (e.g., youth ministry, death and dying) offered by any member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Spiritual Care, Counselling, and Mental Health:*** Any 2000-3000 level course in spiritual care or counselling offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Religious Diversity and Pluralism:*** A 1000-3000 level course offered at Emmanuel College on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course must also meet Canadian Association for Spiritual Care (CASC) requirements for education in Interpretation of Sacred Texts, Teachings and Tenets of Faith, Historical Studies of a Faith Tradition, or Moral Tenets/Faith-Based Ethics. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director.

***Buddhist Spirituality:*** Any elective course on Buddhist spirituality offered at Emmanuel College, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another college or university with the approval of the program director.

## **Master of Pastoral Studies: Spiritual Care – Christian Studies**

***Life Stage Spiritual Care:*** Any 2000-3000 level course in spiritual care related to life stages and theories of human growth (e.g., youth ministry, death and dying) offered by any member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Spiritual Care, Counselling, and Mental Health:*** Any 2000-3000 level course in spiritual care or counselling offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Religious Diversity and Pluralism:*** A 1000-3000 level course offered at Emmanuel College on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course must also meet Canadian Association for Spiritual Care (CASC) requirements for education in Interpretation of Sacred Texts, Teachings and Tenets of Faith, Historical Studies of a Faith Tradition, or Moral Tenets/Faith-Based Ethics. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director.

***Christian Spirituality:*** Any elective course on Christian spirituality offered at Emmanuel College or other TST college, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another college or university with the approval of the program director. Examples at Emmanuel College could include:  
EMP 2206 Ministry Without Prayer  
EMP 3560 Suffering and Hope

## **Master of Pastoral Studies: Spiritual Care – Muslim Studies**

***Life Stage Spiritual Care:*** Any 2000-3000 level course in spiritual care related to life stages and theories of human growth (e.g., youth ministry, death and dying) offered by any member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Spiritual Care, Counselling, and Mental Health:*** Any 2000-3000 level course in spiritual care or counselling offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Religious Diversity and Pluralism:*** A 1000-3000 level course offered at Emmanuel College on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course must also meet Canadian Association for Spiritual Care (CASC) requirements for education in Interpretation of Sacred Texts, Teachings and Tenets of Faith, Historical Studies of a Faith Tradition, or Moral Tenets/Faith-Based Ethics. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director

***Qur'an in Dialogue:*** Any elective course on the Qur'an and other faith traditions offered at Emmanuel College, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another college or university with the approval of the program director. Normally, EMT 3020H Intertwined Texts.

**Master of Pastoral Studies: Spiritual Care, with Certificate in Spiritual Care and Psychotherapy – Buddhist, Christian, and Muslim Studies**

***Human Development and Theories of Growth:*** Please consult with the MPS Director for a current list of available courses in this area.

***Theories for Psychotherapeutic Practice:*** Please consult with the MPS Director for a current list of available courses in this area.

***Mental Disorders/Psychopathologies/Issues Emerging in Contexts of Care:*** Please consult with the MPS Director for a current list of available courses in this area.

***Special Topics in Spiritual Care and Psychotherapy:*** Please consult with the MPS Director for a current list of available courses in this area.

***Religious Diversity and Pluralism:*** A 1000-3000 level course offered at Emmanuel College on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course must also meet Canadian Association for Spiritual Care (CASC) requirements for education in Interpretation of Sacred Texts, Teachings and Tenets of Faith, Historical Studies of a Faith Tradition, or Moral Tenets/Faith-Based Ethics. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director

## **Master of Pastoral Studies: Social Service – Christian Studies**

***Social Service:*** Any 2000-3000 level course in social ministry offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Social Ethics or Social Service:*** Any 2000-3000 level course in social ethics or social ministry offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Spiritual Care and Counselling:*** Any 2000-3000 level course in spiritual care or counselling offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Religious Diversity and Pluralism:*** A 1000-3000 level course offered at Emmanuel College on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course must also meet Canadian Association for Spiritual Care (CASC) requirements for education in Interpretation of Sacred Texts, Teachings and Tenets of Faith, Historical Studies of a Faith Tradition, or Moral Tenets/Faith-Based Ethics. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director.

***Christian Spirituality:*** Any elective course on Christian spirituality offered at Emmanuel College or other TST college, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another college or university with the approval of the program director. Examples at Emmanuel College could include:  
EMP 2206 Ministry Without Prayer  
EMP 3560 Suffering and Hope

## **Master of Pastoral Studies: Social Service – Muslim Studies**

***Social Service:*** Any 2000-3000 level course in social ministry offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Social Ethics or Social Service:*** Any 2000-3000 level course in social ethics or social ministry offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Spiritual Care and Counselling:*** Any 2000-3000 level course in spiritual care or counselling offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Religious Diversity and Pluralism:*** A 1000-3000 level course offered at Emmanuel College on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course must also meet Canadian Association for Spiritual Care (CASC) requirements for education in Interpretation of Sacred Texts, Teachings and Tenets of Faith, Historical Studies of a Faith Tradition, or Moral Tenets/Faith-Based Ethics. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director

***Qur'an in Dialogue:*** Any elective course on the Qur'an and other faith traditions offered at Emmanuel College, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another college or university with the approval of the program director. Normally, EMT 3020H Intertwining Texts.

## **Master of Pastoral Studies: Worship & Preaching**

***Worship or Homiletics:*** Any 2000-3000 level course in worship or homiletics offered by any member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Pastoral Theology:*** Any 2000-3000 level course in the pastoral area offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Religious Diversity and Pluralism:*** A 1000-3000 level course on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director.

***Christian Spirituality:*** Any elective course on Christian spirituality offered at Emmanuel College or other TST college, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another college or university with the approval of the program director. Examples at Emmanuel College could include:

EMP 2206 Ministry Without Prayer

EMP 3560 Suffering and Hope



## **Master of Sacred Music**

***Bible or Theology:*** Any 2000-3000 level biblical studies course, including biblical Hebrew and Greek, or in theology offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Music Education:*** Any graduate level course in music education offered by the University of Toronto Faculty of Music, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another graduate music school.

***Pastoral:*** Any 2000-3000 level course in the pastoral department offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Performance Studies:*** Any graduate level performance studies course offered by the University of Toronto Faculty of Music, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another graduate music school.

## **Master of Theological Studies**

***Religious Diversity and Pluralism:*** A 1000-3000 level course on a religious tradition other than one (or more) with which the student identifies or that addresses the topic of religious pluralism and/or challenges related to an intercultural and interfaith global context. The course may be taken at Emmanuel College, or a member college of the Toronto School of Theology, or in the Department for the Study of Religion with the approval of the program director.

***Ethics:*** Any 2000-3000 level course in ethics offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***History of Christianity:*** Any 2000-3000 level course in the history of Christianity offered by Emmanuel College or any other member college of the Toronto School of Theology, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another theological college.

***Spirituality:*** Any elective course on spirituality offered at Emmanuel College or other TST college, or (with appropriate approval through advanced standing transfer credit or letter of permission) a course taken at another college or university.

***Theology:*** Any 2000-3000 level course in theology offered by Emmanuel College, or KNT 3271 Doctrines of Reconciliation, which deepens knowledge, analysis, and contextual understanding of topics covered in “Introduction to Theology” (Theology I)—e.g., theological anthropology, Christology, Soteriology, doctrine of creation, ecclesiology, eschatology. With appropriate approval through advanced standing transfer credit or letter of permission, a course may be taken at another theological college. Possible courses at Emmanuel include:  
EMT 3680 Intersectional Feminist Theologies  
EMT 3809 Queer Christian Theologies  
EMT 3130 Embodiment and Christian Theology  
EMT 3412 Confessing Our Faith  
EMT 3344 Creation and Eschatology  
EMT 3672H Theology, Violence and Peace

## **COMBINED DEGREE OPTIONS**

The MDiv and MPS degree programs are designed so that the first year of study of each is similar. After the first year of study, a student may transfer from one program to another.

It is possible to earn both the MDiv and MPS degrees within 4 years of study. A person who has the MDiv degree or its equivalent from an institution of approved standing may obtain the MPS by completing 10 additional credits. A person holding the MPS may obtain the MDiv by completing 16 further credits, with 2 sessions of the combined program spent as a full-time student.

# **BASIC DEGREE ADMINISTRATION: FACULTY ADVISORS, PROGRAM DIRECTORS AND BASIC DEGREE DIRECTOR**

Basic Degree students are notified in writing at the time of admission of a Faculty Advisor assigned to them to provide support in general matters during the course of their studies at the college. Faculty Advisors act as a first line of response to questions of an academic nature, and can refer students to Program Directors, the Basic Degree Director or Registrar in the event of complex circumstances.

Faculty Advisors, Program Directors, the Basic Degree Director, Registrar and college staff are all resources for the support of your academic progress; however, it is important to emphasize that the onus is on each student to ensure that all their program requirements are met. The program checklists provided in this handbook will help you track your progress.

Faculty Advisors will help you understand the requirements of your degree program, which required or elective courses you should take, and when you should take them. The Program Director oversees larger concerns related to your program and the curriculum as a whole, including advanced standing and transfer credits and the thesis proposal process. The Basic Degree Director oversees matters relating to long-range planning, petitions for extensions, leaves of absence, letters of permission, as well as the administration of academic policies.

Your Faculty Advisor discusses with you general directions in course planning (selection of courses, choice of a biblical language, thesis writing, etc.) and vocational discernment. If you have concerns or questions about adjusting to life in theological school, your Faculty Advisor can listen, offer support, and assist you in finding any other help you might need. If your advisor does not know the answer to your questions, she or he can tell you who does. She or he can direct you to various support services (for example, assistance with writing essays through the Victoria University writing centre).

The staff in the main office know the answers about whom to see and where to obtain almost anything connected with your academic program, including information about financial aid and assistance with technical details of the registration process. They will be delighted to assist you!

Since many of the courses you will be taking are required, it will be quite easy to figure out where to begin by looking at the program checklist. The Glossary of General Terms and the Guide to Designated Electives are also helpful references. If you are a part-time student, the decision may be influenced by when courses are scheduled. If you run into a problem, contact your Faculty Advisor to arrange a time to meet. Be aware that he or she may work away from the college over the summer, or be on vacation. If they are not immediately available when you call, you can leave a message or send an e-mail, ask someone in the main office for advice, or use your best judgment to register, and review your decision with your Faculty Advisor before classes begin.

## **SPE - SUPERVISED PASTORAL EDUCATION**

SPE is an experience-based approach to learning, which combines spiritual care and psycho-spiritual therapy practice with qualified supervision, skills development and group reflection. It aims to assist persons in achieving their full potential for spiritual care/chaplaincy and psycho-spiritual therapy. SPE includes both CPE (Clinical Pastoral Education) and PCE (Pastoral Counselling Education). Programs are offered at facilities throughout Canada, including general and psychiatric hospitals, correctional centres and a variety of other locations. Each centre is connected to a theological college. TST includes several adjunct faculty who are Certified Supervisor-Educators, certified by the Canadian Association for Spiritual Care/ Association Canadienne des Soins Spirituels CASC/ACSS. These Supervisor-Educators serve at various sites across the GTA and are affiliated with TST. Supervised Pastoral Education (SPE) is education for spiritual care approved by the Canadian Association for Spiritual Care (CASC). All SPE taken for credit in degree programs must be approved and abide by the tuition and other requirements of the TST.

Visit the GTA CASC programs at [www.cpe-toronto.ca](http://www.cpe-toronto.ca) for more information about the educational unit and application details. Also, please refer to the CASC website for more details regarding the approval and education processes <https://spiritualcare.ca/>

# COLLOQUIUM GUIDELINES

## **Purpose**

Colloquia at Emmanuel College serve to further the curricular objectives of Basic Degree programs, especially the M.Div. Their purpose is to provide a community-wide educational event that (1) brings together students from different degree programs and different stages of those degree programs in order to (2) advance learning in materials either supplementing or unable to be covered ordinarily through individual course offerings. Colloquia may consist of individual speakers, panel presentations, or other mediums of learning.

Colloquia are scheduled twice during the academic year, once during the Fall and Winter terms, and are to replace worship service on a particular Wednesday (13:30-14:45). Attendance is required at one colloquium for every 10 courses taken by all BD students. (Lay Certificate students must attend one colloquium as part of their program.) The colloquium is normally held on the first Wednesday of November and March.

Specifically, they are designed to serve one or more of the following outcomes:

1. Demonstrate knowledge of Christian heritage and ability to articulate one's own theological position in relation to it
2. Interpret scripture and Christian texts using a variety of methods, sources, and norms
3. Identify and respect the diversity of theological viewpoints and practices within the Christian tradition
4. Demonstrate an ability to employ diverse methods of contextual analysis and be formed by them
5. Demonstrate critical awareness of the intercultural character and interfaith context of the global church
6. Show evidence of critical self-awareness with regard to one's own and other faith perspectives and practices
7. Demonstrate understanding of the variety of callings and spiritual practices within one's religious tradition, and an ability to reflect critically on one's own sense of call to leadership and service
8. Demonstrate growth in personal faith, emotional maturity, moral integrity, and public witness appropriate to one's vocation or areas of specialization
9. Display capacity for spiritual practices requisite to leadership in church and community
10. Exhibit knowledge of theories and practices relevant to congregational and community leadership
11. Demonstrate ability to integrate theory and practice in ministry
12. Show initiative, responsibility, and accountability in public leadership

## **Content**

Colloquia should entail:

1. An initial proposal that links desired outcomes to the above objectives, and that provides a description of the event and qualified persons involved.
2. Means to evaluate the success of the learning gained by students.
  - For example, a questionnaire distributed following the event or interviews with attendees.

**Process for Approval**

Colloquium proposals may be submitted by students and/or faculty. Budget support must be identified. Proposals are vetted by the Basic Degree Committee and approved by faculty, with the BD Director or designated faculty member assuming responsibility for planning the event. Should no proposal be forthcoming, the BD Committee will be accountable for coordinating the colloquia.

# POLICIES AND GUIDELINES

## **Academic Grievance Procedure**

A student who is dissatisfied with a faculty member's decision with respect to an academic matter may refer the matter to the Basic Degree Committee within six months of notification of the grade. For further information, please refer to the [TST Basic Degree Handbook](#).

## **Academic Matters**

As of January 2000, Emmanuel and the other member Colleges of TST are covered by the University of Toronto [Code of Behaviour on Academic Matters](#) (Appendix A), including its definitions, procedures and sanctions for offences.

## **Academic Progress and Probation Policy**

To be in good academic standing, a student registered in a degree program must make satisfactory progress toward the completion of the degree. Failure to do so may result in academic probation and/or termination.

The Basic Degree Committee may place a student on academic probation

1. who fails to complete a course in a satisfactory manner (i.e., receives a grade report of 'FZ' or 'NCR' in a course or receives a non-grade report of 'INC')
2. whose session average falls below a GPA of 70 (69.99 or less)
3. who has not completed two or more courses extending into the subsequent session

The Basic Degree Committee may terminate the registration and eligibility of a student

1. who is on academic probation for two sessions
2. who has consistently or repeatedly failed to perform academically at a satisfactory or acceptable level
3. who fails to comply with the regulations and policies of the college, TST and UofT

## **Academic Sanctions for Students who have Outstanding Obligations to the University**

Academic sanctions are applicable to any student who has an outstanding obligation to the University.

Recognized obligations are as follows:

1. tuition fees
2. academic and other incidental fees
3. residence fees and other residence charges
4. library fines
5. bookstore accounts
6. loans made by colleges, faculties or the University
7. health service accounts
8. unreturned or damaged instruments, materials and equipment
9. orders for the restitution, rectification, or the payment of damages, fines, bonds for good behaviour, and requirement of public service work imposed under the authority of the Code of Student Conduct.



The following academic sanctions will be imposed on students who have outstanding recognized financial obligations to the University.

1. Statements of results or official transcripts of record, or both will not be issued.
2. The University will not release the official document (called the diploma) which declares the degree earned, nor provide oral confirmation or written certification of degree status to external enquirers. Indebted graduands will be allowed to walk on stage and have their names appear on the convocation program.
3. Registration will be refused to a continuing or returning student. Payments made by continuing or returning students shall be applied first to outstanding University debts, and second, to current fees.

For a complete text of this policy, please see the [University of Toronto Governing Council](#) website.

### **Accessibility Services**

Emmanuel College is governed by the policies and procedures of Accessibility Services of the University of Toronto, and Emmanuel students are eligible to use the services provided. Accessibility Services facilitates the inclusion of students with disabilities in all aspects of university life. The focus is on skills development, especially in the areas of self-advocacy and academic skills. Services are provided to students with a documented disability (whether physical or sensory), a learning disability, or a mental health condition. Students with temporary disabilities due to injuries (e.g., broken arm) are also eligible. The Accessibility Services office is located Koffler Student Services Centre, 214 College Street. For more information, call 416-978-8060 or visit the [Accessibility Services](#) website.

### **Admissions Policy**

The Admissions Committee of Emmanuel College oversees the basic degree admissions process and sets minimum admission requirements for all basic degree programs as mandated by Emmanuel College, the Toronto School of Theology, the University of Toronto and the Association of Theological Schools.

The committee does not disclose the reason(s) for declining admission, nor do we accommodate requests for personalized feedback on rejected applications. Decisions related to admission to a basic degree program are not subject to appeal.

For applicants who are in the ordination process, the chair of the Admissions Committee is authorized to share, in general terms, the reason(s) for declining admission when formally requested by an ecclesiastical judicatory.

### **Annual and Final College Reports to Presbytery and Conference**

Faculty, as a whole, prepares these reports at a March meeting based on faculty's observations; however, the student's Faculty Advisor or Program Director signs the report.

Following preparation of the reports, students in the candidacy process are notified to come to the College office within two weeks to review and sign their reports. *A student's signature on the*

*report indicates only that he/she has seen it, and does not necessarily mean that he/she concurs with the content.* Students who require clarification of any aspect of their reports are encouraged to see their Program Director.

Students who believe that their reports are unfair, inaccurate, or poorly stated, or who are dissatisfied with them for any other reason, may seek further clarification. Given that the reports are prepared by faculty as a whole, requests for further clarification must be directed to faculty as a whole. These requests should be made in writing and submitted to the office. They should set out in detail the nature of the request. Requests for further clarification are considered by faculty only at its mid-April meeting. Therefore, these requests are to be made as soon as possible, and no later than the time of the April faculty meeting.

In order to meet the report deadline of April 30th, reports are submitted to Conference and Presbytery regardless of whether they are signed by the student.

### **Attendance Policy**

Attendance is mandatory.

A high rate of attendance is key to student success, given the nature of theological education and the importance of classroom interaction and learning at Emmanuel College. Students should not accept significant outside obligations during the academic term.

For a regular course, students who register and miss two (2) classes may receive a lower or failing grade for the course. In order to avoid this penalty, students must notify their instructor with a valid reason for any absence before class. Students missing twenty-five (25) percent or more of a course will be automatically withdrawn from that course.

For an intensive course, full attendance is mandatory.

### **Code of Student Conduct**

As of January 2003, all Victoria University students – students of both Victoria College and Emmanuel College – are covered by the University of Toronto Code of Student Conduct (Appendix B). This code is administered by the College Principals respectively, and each College is required to appoint a hearing officer. Leif Vaage is the Emmanuel College Council Hearing Officer for the current academic session. The Investigating Officers for the coming academic year are Judith Newman (Fall 2019) and Natalie Wigg-Stevenson (Winter 2020).

### **Computers in Examinations**

Students may not use laptops or other computers to write regularly scheduled examinations in Emmanuel courses. Students with special needs who find it difficult to hand-write an examination should make alternative arrangements through the U of T Accessibility Services.

**Construed Withdrawal (Lapsed Candidacy)**

Students who do not register for courses in a given academic year, do not apply for a leave of absence, and do not apply for continuation of registration, may be deemed to have withdrawn from studies. Students who decide, at a later date, to resume studies may be required to apply for readmission. Readmission will not be guaranteed.

**Course Load of Six**

Incoming Basic Degree students are not permitted to take a sixth course in their first semester of studies. To be eligible to take a sixth course, a Basic Degree student must have attained at least a B+ standing.

**Course Selection and 3000-Level Electives**

First-year students should not register for 3000-level courses. Only exceptional cases, upon consultation with the Program Director, may be considered.

**Course Substitution**

Substitution for a required course must be approved in writing by the Faculty Advisor and Program Director.

**Degree Granting**

University of Toronto residency requirement requires at least half of a student's degree program to be completed at the degree-granting educational institution.

**Emmanuel College Regulations**

Emmanuel College academic regulations are established by the faculty and interpreted and administered by the Basic Degree Committee.

**Evaluation and Grading Standards**

The grading scheme has been in effect since September 1999. Grades for courses taken before that date follow the grading scheme detailed on the back of the official transcript. Grades shall be recommended by the instructor to the Grades Review Committee for review and approval. The grade entered onto ACORN is final and may differ from grades received on assignments in class.

**Extra Course**

An extra course is a course beyond the number required for the degree sought by a student and is not to be credited towards the degree, although it is recorded on the student's transcript. A student must designate whether a course is to be recorded as "extra" no later than the date listed for withdrawal in the session taken.

**Failing Grade**

A student who receives a final mark for a course between 65 and 69 (FZ) may petition in writing within 30 days to the instructor in consultation with the Basic Degree Director to do supplemental work. Supplemental work must be assigned at a time mutually agreed upon by the instructor and the student, but finished no later than 6 months after the date on which the grade

was submitted. The student must attain a passing grade in the assigned supplemental work (exam or paper or assignment, as identified by the instructor). If the supplemental is passed, the course grade is changed to 70 (B-).

### **Full-time/Part-time Study**

During the academic year (per Fall or Winter session), full-time study consists of enrollment in 4 or more courses. Part-time study is 3 or fewer credit courses in any academic session. During the summer session, full-time study is equivalent to 4 HF courses. Different definitions of full-time study may apply for different purposes. For example, different provincial student loan programs and the university health plans have different definitions of full-time and part-time study. International students are required to take a minimum of 3 courses per fall or winter session in order to meet the full-time study requirement at Emmanuel College for student visas. Domestic students may complete the requirements of the MDiv, MPS, MTS or MSMus programs entirely on a part-time basis.

### **Grade Reports**

Grades or “academic history” can be viewed on ACORN.

### **Graduation**

Students must submit an Intent to Graduate form to the Registrar, who will review their academic record in order to determine their eligibility. Graduation requires the completion of the degree program with not less than a B- standing in all courses, and a minimum overall average of B-. Convocation is normally held on a Thursday afternoon at 16:00 in mid-May in the Victoria University Isabel Bader Theatre.

### **Inclusive Language**

The Emmanuel College faculty expect students to use inclusive language in class and in written assignments. These two resources will assist students in their use of inclusive language (refer to orientation handout for *Inclusive Language Resources*). They are available in the Emmanuel Library.

1. The United Church’s inclusive guidelines, which affirm the use of “a variety of human and other metaphors, images and pronouns for God in church documents, worship and liturgy,” found in *Just Language* (D.M.C. 1997).
2. “Elimination of Stereotyping in Written Communications” (chapter 14), *The Canadian Style: A Guide to Writing and Editing* (2008).
3. [Celebrating Gender Diversity \[pdf\] \(2016\)](#), The United Church of Canada’s Trans and Gender Identity Kit. Also available in the library’s Oversize section in the stacks, call number BR115 .S39 C45 2015.
4. [Unbiased Language \(UofT Writing Advice\)](#).

Students are expected to take seriously the underlying theological and pastoral issues related to inclusive language.

### **Ineligibility for Graduate Degree Courses**

Basic degree students are not normally permitted to register for courses numbered above 3999, which are graduate-level courses. 5000-level courses are intended exclusively for doctoral students. Only in a case where a student has exceptional ability and academic background in an area will a basic degree student be allowed to register for a 5000-level course, and then only with the written permission of the instructor, the student's Basic Degree Director and the TST Graduate Degree Director. In similarly exceptional cases, a basic degree student may be allowed to register for a 6000-level course, with the written permission of the instructor and the student's Basic Degree Director. A basic degree student who takes a graduate-level course must complete the same course requirements as graduate students, and will be graded on the same basis as graduate-level students. (TST BD Handbook 9.3.2)

### **Lapsed Candidacy (see Construed Withdrawal)**

#### **Leave of Absence**

A student may be granted up to 3 four-month blocks parental, health or compassionate leave, to be counted during the academic year (Fall or Winter session). This period of leave does not count toward the maximum number of years permitted for the completion of the student's program.

When a student applies for, and is granted, a Leave of Absence, it is advisable that every effort be made by that student to meet course work timelines as established, and extension dates as granted.

In certain cases, a Leave of Absence is deemed to halt the period of study, in which event the overdue work will be due according to the TST guidelines.

#### **Letter of Permission**

Conjoint Basic Degree students wishing to specialize or to enrich their studies may enrol in graduate level courses offered at an ATS member institution. Students will need to submit a course syllabus to the Basic Degree Committee for review and approval before registering. Please consult with the Registrar about registration procedures. Students should also consult the University school or department offering the course to ascertain if cross-registered students are required to complete additional forms or to follow further procedures. Students will be required to request an official transcript from the educational institution to be sent to the Registrar after completion of the course.

#### **Online and Offsite Courses**

Students may take up to a maximum of 1/6 of online and offsite (i.e. LOP and Exchange) courses in their approved degree program.

#### **P/FZ (Pass/Fail)**

This nomenclature may be used to evaluate Contextual Education and TST Choir requirements and other courses, if judged appropriate by the department. A grade of P has **no numerical equivalent or grade point value**. A grade of FZ, which is a failure, also has no grade point value.

## **Personal Information**

Any change in the following information should be updated on ACORN:

1. Permanent/home address, UTmail and telephone number
2. Sessional address, UTmail or telephone number

Changes in the following should be reported immediately to the Emmanuel Registrar's office:

1. Citizenship status in Canada
2. United Church candidacy status (with a completed form from the relevant presbytery, etc.)

## **Petitions by Basic Degree Students for Extensions to Complete Course Work**

All term work is due by the dates established by course instructors and announced at the beginning of the course. Students who, *for good reason*, cannot complete course work by the established deadlines at the end of the term must petition for extensions using the standard extension form.

The petition form must be signed by both the student and the instructor/s of the course/s for which the extension is required and submitted to the Emmanuel College Registrar by the established deadlines. Please use a single form to petition for all extensions required (there is room on the form to accommodate up to five requests). If your petition for an extension requires the support of a medical certificate, you *must* use the standard University of Toronto Verification of Student Illness or Injury form. Other medical certificate forms and doctors' notes are not acceptable.

*The requirement to petition for extensions applies to all courses – those given by Emmanuel College and those given by other TST Colleges. A late grade cannot be recorded unless there is an approved petition form on file.*

The *reason* for requesting an extension must be provided. Serious illness or a death in the immediate family is normally the only acceptable reasons for requesting extensions. If you have family responsibilities or a pastoral charge, if English is your second language, or if you have other life circumstances that may affect your academic work, you are expected to manage your academic work accordingly. In the event that the initial extension proves insufficient as granted, the Basic Degree Committee will receive one subsequent application for extension, and guided by the standards of the Toronto School of Theology, will weigh the merits of the case including reasons for prolonging the extension, teaching load of the instructor (permanent staff or sessional instructor), integrity of the student's program, and integrity of the College's support systems.

When such an extension has been granted, the temporary non-grade course report SDF ("standing deferred") is assigned. If the student completes coursework before the new deadline approved by the professor and the student's college, the grade SDF will be changed to a letter and number grade. If the student does not complete the work by the deadline set by the professor, and no further extension is granted, the professor will assign and submit a final grade (numerical or letter, including FZ) or, if the student successfully petitions for one, a permanent incomplete (INC). [See 11.3.3 of the TST Basic Degree Handbook.]

***Students with SDF grades will be limited in the number of courses they may take in the following semester.***

## **Plagiarism**

In accordance with TST regulations, allegations of plagiarism are handled through the [UofT Code of Behaviour on Academic Matters](#).

## **Privacy Policy**

Emmanuel College is under the jurisdiction of the Privacy Policy (FIPPA). Personal information may be shared with faculty and ordaining judicatory on a need-to-know basis. Furthermore, Emmanuel College awards recipients are listed in the Victoria University Senate Minutes, which are published on the Victoria University website.

## **Reading Course Policy**

Directed reading courses for basic degree students are *exceptional*. They are only permitted in a student's final academic session if he/she has at least an overall B+ average, if the proposed area of study is not covered by core faculty, and if a core faculty member is available and willing to direct the course. Basic degree students are expected to complete reading courses in the term in which the courses are registered.

## **Sequence of Courses**

In order to meet the prerequisite standards for second-level courses, basic degree stream students **must** take required courses for their programs in the sequence outlined in the curriculum.

## **Sexual Violence and Sexual Harassment (Policy on)**

All members of the University of Toronto community should have the ability to study, work and live in a campus environment free from Sexual Violence, including Sexual Assault and Sexual Harassment. The Governing Council of the University of Toronto has approved a [Policy on Sexual Violence and Sexual Harassment](#) to protect members of the community. The highest standards of confidentiality are maintained in order to protect any party against unsubstantiated claims which might result in harm or malicious gossip.

## **Stale Dating**

Free-standing credits, i.e., those not applied to a degree, become stale dated after eight years. Degrees, however, never become stale dated.

## **Substitution (Course)**

Substitution for a required course must be approved in writing by the Faculty Advisor and Program Director.

## **Summer Study**

Courses are offered for credit during the summer by the various TST colleges, and students register for these in the usual way using the ACORN system. The maximum number of courses a student may take is four.

## **Time Allowed for Completion of Programs**

The course work for the MDiv, MPS, MTS or MSMus must be completed within eight years.

## **Toronto School of Theology Academic Regulations**

As a member of the Toronto School of Theology, Emmanuel College adheres to the academic policies and procedures outlined in the *TST Handbooks*. The regulations that are in effect the year a student is admitted are the regulations under which the student is entitled to graduate.

### **Transcripts**

The transcript of a student's record reports their complete registration history at the university including courses in progress and the standing in all courses attempted along with course average, information about the student's academic status including records of suspension and refusal of further registration, current academic sanctions, and completion of degree requirements.

At the end of each session, a sessional GPA is calculated. A cumulative GPA is calculated only at the end of the winter session.

Students can print an unofficial copy of their academic history from ACORN. An official copy can be requested through the Emmanuel College Main Office by completing the [online form](#).

### **Transfer Credits**

#### *On-admission transfer of credits*

Transfer credit is course credit towards graduation from a degree program on the basis of one TST course credit for each equivalent course credit earned at another recognized institution accredited by the Association of Theological Schools (ATS) in the United States and Canada. Transfer credit cannot be given for courses which also have been used or will be used to meet the requirements of a degree which the student has earned or will earn elsewhere. The college may exclude as transfer credits courses that it deems outdated, and may stipulate additional limitations on the number of allowable transfer credits.

#### *Shared credits*

The college may award a student credit for work applied to another degree program, including a degree program previously completed at the same level and in the same discipline at an accredited institution. Not more than half of the credits required for the previous degree may be transferred into a new program and not more than half the credits required in the new program may be earned on the basis of shared credits. The college may stipulate additional limitations on the number of allowable shared credits.

#### *Advanced placement*

The college may award a student advanced placement, exempting a student from certain introductory courses normally required in a program while requiring a student to enroll in a higher-level elective course in the same area. Advanced placement does not, therefore, reduce the number of courses required for a degree program. The college will consider requests for advanced placement when a student demonstrates, by academic transcripts of courses previously taken, the knowledge, competence, or skills that would normally be provided by courses required for a degree program. Advanced placement cannot be granted on the basis of life or ministerial experience.



Maximum allowable amount of transfer credits:

- Up to a fifteen (15) transfer credits, including those for Supervised Pastoral Education (SPE) may be granted from other United Church colleges and TST colleges for the Master of Divinity (MDiv)
- Up to ten (10) transfer credits, including those for Supervised Pastoral Education (SPE) may be granted from other United Church colleges and TST colleges for the Master of Pastoral Studies (MPS), Master of Sacred Music (MSMus), or Master of Theological Studies (MTS)
- Up to ten (10) transfer credits from other full member institutions accredited by ATS
- Up to five (5) transfer credits from associate member of ATS or candidate for accreditation by ATS

Please note that the University of Toronto residency requirement requires at least half of a student's degree program to be completed at the degree granting educational institution.

## **Procedure**

### ***On admission***

- Upon admission to the program, students must formally request the Admissions Committee to review their academic transcripts for on-admission transfer credits. Completed courses must have a minimum grade of 70 (B-) to be considered. Course syllabi and, if applicable, the faculty member's curriculum vitae will be required.
- Academic assessment will take several weeks.
- Once a decision has been made, the Registrar will email the students along with a copy of the program checklist so that the students will know how the on-admission transfer credits have been applied to their degree programs.

### ***Transfer credits and Letter of Permission (Post admission)***

- To qualify, a student must have completed the first group of ten courses with a minimum CGPA of 70 (B-). Because some institutions require a higher minimum CGPA, students are advised to check beforehand.
- Students must submit a formal request to the Registrar at least four weeks before the start of the course, along with a copy of the course syllabus and, if applicable, the faculty member's curriculum vitae.
- Requests for Letters of Permission and Transfer Credit are assessed in accordance with the policies and regulations of Emmanuel College and the Toronto School of Theology and, where necessary, in consultation with the departmental advisors for the disciplines being assessed.
- Once a decision has been made, the Registrar will email the student and the host institution with a letter of permission. The student will be responsible in requesting an official transcript upon the completion of the course.
- The college is not required to accept a transfer of credit request after a student has completed a course at another institution without prior permission from the college.

**Written Assignments**

Written assignments are to be submitted according to the instructor's guidelines.

**Writing Centre**

One-on-one counselling sessions and effective writing workshops are available to all Emmanuel College students through the Victoria College Writing Centre.

# WRITTEN WORK: GRADING

Student grading schedule as outlined in the *TST Basic Degree Handbook*.

<b>A RANGE: Excellent: Student shows original thinking, analytic ability, critical evaluations, broad knowledge base.</b>				
<b>Letter Grade</b>	<b>Numerical Equivalents</b>	<b>Grade Point</b>	<b>Grasp of Subject Matter</b>	<b>Other Qualities Expected of Students</b>
A+	90-100	4.0	Profound and Creative	Strong evidence of original thought, of analytic and synthetic ability; sound and penetrating critical evaluations which identify assumptions of those they study as well as their own; mastery of an extensive knowledge base.
A	85-89	4.0	Outstanding	
A-	80-84	3.7	Excellent	

<b>B RANGE: Good: Student shows critical capacity and analytic ability, understanding of relevant issues, familiarity with the literature.</b>				
<b>Letter Grade</b>	<b>Numerical Equivalents</b>	<b>Grade Point</b>	<b>Grasp of Subject Matter</b>	<b>Other Qualities Expected of Students</b>
B+	77-79	3.3	Very Good	Good critical capacity and analytic ability; reasonable understanding of relevant issues; good familiarity with the literature.
B	73-76	3.0	Good	
B-	70-72	2.7	Satisfactory at a post-baccalaureate level.	Adequate critical capacity and analytic ability; some understanding of relevant issue; some familiarity with the literature.

<b>FZ</b>	0-69	0	Failure	Failure to meet the above criteria.
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For more information, please see Section 11 of the *TST Basic Degree Handbook*.

# UNIVERSITY OF TORONTO POLICIES: LINKS

[Code of Behaviour on Academic Matters](#)

[Code of Student Conduct](#)

[Policy on Sexual Violence and Sexual Harassment](#)

Emmanuel College  
75 Queen's Park Crescent  
Toronto, Ontario M5S 1K7  
Canada

T 416 585 4539  
F 416 585 4516

[ec.office@utoronto.ca](mailto:ec.office@utoronto.ca)  
[www.emmanuel.utoronto.ca](http://www.emmanuel.utoronto.ca)